C I T Y O F M A N Z A N I T A
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QUARTERLY TRANSIENT TAX REPORT

( ) 1ST QTR-JAN/FEB/MAR ( ) 2ND QTR-APR/MAY/JUNE
( ) 3RD QTR-JUL/AUG/SEPT ( ) 4TH QTR-OCT/NOV/DEC

PAYABLE ON OR BEFORE THE 15TH OF MONTH FOLLOWING THE REPORTING QUARTER

DATE_____ OWNER NAME_____

RENTAL STREET ADDRESS_____

TRANSIENT ROOM TAX CALCULATION

1. GROSS RENTS……..…… $_____
2. LESS ALLOWABLE DEDUCTIONS:
   a) Amount (if month to month) $_____
   b) Amount (if less that $2/day) $_____
   TOTAL allowable deductions…….…… $_____
3. TAXABLE RENTS (Line 1 minus Line 2)…….. $_____
4. TAX CALCULATION (7% of Line 3)……. $_____
5. SUBTRACT COLLECTION FEE **RETAINED** (5% of Line 4)…… $_____
6. **TOTAL TAX DUE** (Line 4 minus Line 5)…… $_____
7. PENALTIES:
   Delinquent 30 days after close of quarter
   a) If paid after the last day of month following quarter, pay the greater of 10% of tax due (10% of Line 6) or $100 in addition to the amount of the tax…… $_____
   Delinquent and Past Due 60 days after close of quarter
   b) If paid after sixty days following quarter, add an additional 15% of Line 6 to balance due)..... $_____
8. INTEREST: add 1% of taxes due (1% Line 6) per month following close of quarter …… $_____

   TOTAL PENALTIES & INTEREST……..……. $_____
9. ADJUSTMENT IF APPLICABLE (add prior shortage/subtract prior overpayment)… $_____
10. **TOTAL TAX, PENALTIES & INTEREST (Lines 6, 7+8, 9)……. $_____**

I DECLARE, UNDER PENALTY OF MAKING A FALSE STATEMENT, THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF, STATEMENTS MADE HEREIN ARE CORRECT AND TRUE.

SIGNED_____ TITLE_____

MAKE CHECKS PAYABLE TO THE CITY OF MANZANITA