

Application for a Building Permit

City of Manzanita - 543 Laneda Avenue P.O. Box 129 Manzanita, OR 97130-0129
Telephone (503) 368-5343 FAX (503) 368-4145

**IF YOU DO NOT FILL OUT THIS FORM COMPLETELY
YOUR PERMIT COULD BE DELAYED 20 ADDITIONAL DAYS OR MORE**

Date: _____ Application is hereby made to do the following work:

Location: Lot: _____ Block: _____ Subdivision: _____

Township: 3N Range: 10W Section: _____ Tax Lot: _____ Zone: _____

Street Address: _____ Lot Dimensions: X X X

Building Dimensions: _____ X _____ Building Height: _____

Yard Setbacks: _____ Type of Construction: _____

The proposed work is to consist of: _____

The cost of this work is estimated to be: \$ _____ (contractors fill in with total job price.)

Owner: _____ Mailing Address: _____

Phone: () _____ City/ST/Zip: _____

CONTRACTORS: ALL CONTRACTORS ARE REQUIRED TO HAVE A CURRENT CITY OF MANZANITA BUSINESS LICENSE.

Building: _____ CCB# _____ Expires: _____

Address: _____ Phone/Fax: _____

Plumbing: _____ CCB# _____ Expires: _____

Address: _____ Phone/Fax: _____

Plumbing Contractor's Registration Number: _____ Expires: _____ JP# _____

Mechanical: _____ CCB# _____ Expires: _____

Address: _____ Phone/Fax: _____

Architect/Engineer/Designer: _____

Address: _____ Phone/Fax: _____

The undersigned agrees to execute the work in conformity with submitted and approved plans on file with the City Building Official. Any alteration to, or deviation from submitted and approved plans shall be subject to additional plan review and appropriate fees, and shall be approved by the Building Official or his designee prior to any construction alteration.

Applicant please sign here

X _____

CITY OF MANZANITA

All One & Two Family Dwellings

Building Permit Application Checklist

Permit tracking log

Date _____

Permit #

DESCRIPTION OF WORK _____

LOCATION _____

OWNER _____

The following items are required for plan review

Yes No N/A

1	2 Complete sets of legible plans drawn to scale, showing conformance to the applicable local and state building codes. Lateral design details and connections must be incorporated into the plans or on a separate full size sheet attached to the plans with cross-references between plan location and details. Plan Review cannot be completed if copyright violations exist.			
2	3 Site/Plot plans drawn to scale. The plan must show: lot and building setback dimensions; property corner elevations (if there is more than 4 ft elevation differential, the site plan must show contour lines at 2 ft intervals); location of easements and driveway, footprint of structure (including decks), location of utility locations, direction indicator, lot area, building coverage area, percentage of coverage, impervious area, existing structures on site, and surface drainage plan.			
3	Foundation plan. Show all dimensions, anchor bolts, any hold-downs and reinforcing pads, connection details, vent size and location.			
4	Floor Plans. Show all dimensions, room identifications, window size, location of smoke detractors, water heater, furnace ventilation fans, heating system, plumbing fixtures, balconies and decks.			
5	Cross section(s) and detail. Show all framing member sizes and spacing such as floor beams, headers, joists, sub-floor, wall construction, roof construction. More than one cross section may be required to clearly portray construction. Show details of all wall and roof sheathing, roofing, roof slope, ceiling height, siding material, footings and foundation, stairs, fireplace construction, thermal insulation, etc.			
6	Elevation views. Provide elevations for new construction; minimum of two elevations for additions and remodels. Exterior elevations must reflect the actual grade if the change in grade is greater than 4 ft at building envelope. Full size sheet addendums showing foundation elevations with cross-references are acceptable.			
7	Wall bracing (prescriptive path) and/or lateral analysis plans. Must indicate details and locations; for non-prescriptive path analysis provide specifications and calculations to engineers standards.			
8	Floor/Roof framing plans are required for all floors/roof assemblies indicating member sizing, spacing and bearing locations. Show location of attic ventilation.			
9	Basement and retaining walls cross sections and details showing placement of rebar shall be provided. For engineered systems, see item 22, for "Engineers Calculations."			
10	Beam Calculations. Provide two sets of calculations using current code design values for all beams and multiple joists over ten feet in length and/or any beam/joist carrying a non-uniform load.			
11	Manufactured floor/roof truss design details. Manufactured floor systems require architect or engineer's design, or manufacturer's computer lay out with all call outs.			
12	Energy Code Compliance. Identify the prescriptive path or provide calculations. A gas piping schematic is required for 4 or more appliances.			
13	Engineer's calculations when required or provided, (i.e. shear wall, roof truss shall be WET STAMPED by an engineer or architect licensed in Oregon and shall be shown to be applicable to the project under review.			

Jurisdictional specifics.

23	Recent Survey, within last 5 years.			
24	Geological/Soils/Site Investigation report.			
25	Elevation Certificate if in A, AO, or V Zone.			
26	Stormwater System/Drainage Plan			
27	Tree Removal/Replacement Plan			
28				
29				
30				