

**CITY OF MANZANITA
MAY 5, 2010
CITY COUNCIL MEETING**

CALL MEETING TO ORDER: The meeting was called to order at 7:00 pm in the City Council Chambers by Mayor Garry Bullard.

ROLL: Members present were: Garry Bullard, Leila Salmon, Linda Kozlowski and Mike Scott. Ray Scales was absent and excused. Staff present: City Manager Jerry Taylor, Administrative Assistant Kristin Grassetth.

AUDIENCE INTRODUCTION: There were 16 citizens in the audience.

PUBLIC COMMENTS & COMMUNICATIONS: Stewart Martin made an announcement regarding a play called “Vesta” to be performed Friday, May 14th and a class with the playwright the next day at the Hoffman Center. Briant McMahon Vice President of the Pine Grove Community House presented a letter to Council regarding the parking within the City. This matter will be discussed at the June meeting.

CONSENT AGENDA:

- A. Approval of Minutes- April 7, 2010 Regular Council meeting.
- B. Approve Bills for Payment
- C. IGA with Nehalem for Police Service 2010-11

A motion was made by Scott, seconded by Salmon to approve the consent agenda that includes approval of the minutes of the April 7, 2010 Regular City Council meeting; approval of payment of bills and all subsequent bills subject to approval by the Mayor or Council President and City Manager; and approval of the intergovernmental agreement between the City of Manzanita and the City of Nehalem for the provision of supplemental police services for 2010-11. Motion passed unanimously.

NEW BUSINESS:

- 1. Presentation on Allowing Keeping Chickens Within the City Limits** – Dan Gernert, a local contractor, had submitted information prior to the meeting and addressed Council regarding the idea of allowing the keeping of chickens within the City. Mayor Bullard suggested that the Council would need to see a showing of interest from community members before reviewing this idea further. Mr. Gernert said that a family within the City had suggested that he bring the idea forward. The Council took the matter under advisement.
- 2. Resolution on Succession of Authority in Emergencies** – City Manager Taylor recommended approving an updated resolution of official succession for several key positions and who is authorized to formally declare an emergency. The current resolution refers to the combination police/fire public safety department that no longer exists.

A motion was made by Kozlowski, seconded by Scott to adopt Resolution No. 10-02 Establishing Succession of Authority in the event of an Emergency. Motion passed unanimously.

- 3. Policy letter on City Manager Evaluation** – Taylor explained how the current Council developed the current form and procedure for evaluating the City Manager, and the Council wished to ensure the same evaluation standards be used consistently. Approval of the policy letter was recommended.

A motion was made by Salmon, seconded by Kozlowski to approve the policy manual policy letter 2010/04/03 regarding the City Manager performance evaluation process. Motion passed unanimously.

- 4. Beach Street Reconstruction Project** – Staff informed Council that bids for the Project were opened this afternoon and asked that Council award the contract to get the project started as soon as possible. Taylor gave Council a brief background of the project and the Contactor Pacific Timber LLC whose principal members formerly were part of Big River Construction.

A motion was made by Salmon; seconded by Scott to approve the low bid of Pacific Timber \$144, 772 base bid for the Beach Street Reconstruction project. Motion passed unanimously.

- 5. Lower Nehalem Community Trust Special Event Permit**– Olivia Mercado, President of the Lower Nehalem Community Trust, contacted the City of Manzanita regarding the fundraiser that is being held at Pine Grove Community House June 12th. Permission to place the barbeques on the adjacent parking lot was rescinded by the property owner. The Trust is asking for use of a few parking spots and closing the sidewalk just for this one event. Due to the date and sale of tickets, they have been placed in a very hard position. The Council agreed to allow this permit because of the difficulty of moving the event at this late date.

Motion was made by Salmon, seconded by Kozlowski to approve a Special Event Permit to the Lower Nehalem Community Trust as requested. Motion passed unanimously.

OLD BUSINESS:

- 1. Ordinance Amending Zoning Ordinance Section on Short Term Rentals- (second and final reading)**

A motion was made by Scott, seconded by Salmon to read “An Ordinance Amending Section 6.030 Of Ordinance 95-4 Relating To Short Term Rentals” by title only for its second and final reading and to approve said Ordinance as of its second and final reading. Motion passed unanimously.

2. Ordinance on Short Term Rental Regulations – (second and final reading)

A motion was made by Salmon, seconded by Kozlowski to read “An Ordinance Establishing Rules and Regulations Relating to Short Term Rentals” by title only for its second and final reading and to approve said Ordinance as of its second and final reading. Motion passed unanimously

3. Ordinance Amending Transient Lodging Tax Ordinance – (second and final reading)

A motion was made by Kozlowski, seconded by Scott to read “An Ordinance Amending Sections 1, 6, 7, 8, 10, 11, 15, 18 and 21 Of Ordinance 87-5 and Deleting Sections 16 and 17 of Manzanita Ordinance 87-5 Relating to Transient Lodging Tax and Administrative Procedures For Collections of Same” by title only for its second reading and to approve said Ordinance as of its second and final reading. Motion passed unanimously

CITY MANAGER’S REPORT:

A. Administration – Taylor had no issues to report but did give the Council a quick overview regarding projects that had been received the day before.

MISCELLANEOUS: None

ADJOURNMENT: Meeting was adjourned at 8:00 p.m.

**MINUTES APPROVED THIS
9TH DAY OF JUNE 2010**

Garry R. Bullard, Mayor

ATTEST:

Jerald P. Taylor, City Manager/Recorder