

**CITY OF MANZANITA  
MAY 4, 2016  
CITY COUNCIL MEETING**

**CALL MEETING TO ORDER:** The meeting was called to order at 7:00 p.m. in the City Council Chambers by Mayor Garry Bullard.

**ROLL:** Members present were: Garry Bullard, Hans Tonjes, Linda Kozlowski and Mike Scott. Leila Salmon was absent and excused. Staff present: City Manager Jerry Taylor, Public Works Director Dan Weitzel and Administrative Assistant Kristin Grasseth.

**AUDIENCE INTRODUCTION:** There were 16 citizens in attendance.

**PUBLIC COMMENTS & COMMUNICATIONS:** Kate Eskew, organizer for the micro plastic clean up on Manzanita Beach introduced herself and gave Council a brief description of last year's event that had lasted 6 days and took 315 pounds of plastic off the beach in front of Manzanita. Eskew said she would no longer be able to coordinate this project though she is willing to help with her knowledge and experience; it is her hope a local community member or City would step forward to continue this project. Resident Corinne Beuchet asked the Council to consider places to build a pickle ball court at the City Park for the residents of Manzanita.

**CONSENT AGENDA:**

- A. APPROVAL OF MINUTES – April 6, 2016 Regular Council Meeting
- B. APPROVAL OF BILLS FOR PAYMENT

**A motion was made by Kozlowski, seconded by Tonjes to approve the consent agenda as amended that includes approval of the minutes of the April 6, 2016 Regular Council meeting, and approval of payment of bills and all subsequent bills subject to approval by the Mayor or Council President and City Manager. Motion passed unanimously.**

**NEW BUSINESS:**

**A. Presentation on Fire Insurance Rating** - Nehalem Bay Fire and Rescue Chief Perry Sherbaugh reported to the City Council and audience the results of the most current ISO review completed in November 2015. Due to improved services since opening the new stations in 2011 the ISO ratings have improved by 2 points which will positively impact property insurance costs for most of the residents in Manzanita, Nehalem and Wheeler.

**B. Special Event Permit for Manzanita Farmers Market** - Staff stated that the Manzanita Farmers' Market is gearing up for another year in the Cascade Realty parking lot and 5th Street. The City has received very few complaints on the Market the last couple of years, and it is a very popular event. The permit conditions are unchanged from last year. Staff recommends approval.

**A motion was made by Tonjes, seconded by Kozlowski to approve Special Event Permit 2016-02 for the Manzanita Farmers Market. Motion passed unanimously.**

**C. Storm Drainage on South Fourth Place** - Jerry Taylor gave a brief description of the drainage issue brought to the Council's attention at the April 6, 2016 Council meeting. After asking the Public Works Director to look into solutions, they found the best idea would be to install a temporary storm line and catch basins with the cost estimate of \$12,000. Taylor suggested that like other projects of this nature the City should ask the affected neighbors to pay half the costs and not to exceed \$6000. Council asked questions of staff regarding the project and details as to who would be effected. Neighbors of 4th place commented on another possible solution and another comment was made as to where the excess water is coming from.

**A motion was made by Tonjes, seconded by Kozlowski to instruct staff to install a temporary storm drainage line on South 4<sup>th</sup> Place directing storm drainage into the storm drainage system at South 4<sup>th</sup> Street, subject to the following conditions:1) The neighbors requesting the line will pay for one-half of the cost of installing the line up to a maximum of \$6,000. and 2) If a property owner on South 4<sup>th</sup> Place has constructed and maintained an on-site storm water retention system that meets the City standard, that property owner will be allowed to put overflow storm water into the City system. Motion passed unanimously.**

**D. Resolution Approving Solid Waste Collection Rates** - Recology Western Oregon does an annual rate analysis and proposes any needed rate increase. City Manager Jerry Taylor reported that Recology is requesting a 2.1% increase over current rates. The proposed rate increase is due primarily to the increase (4.5%) in the tipping fees at the Tillamook Transfer Station. There is also a small adjustment for increased operating costs. The City's franchise allows the company to pass through increases in tipping fees and to maintain a reasonable rate of return. Staff recommended approval. Fred Stemmler, General Manager of Recology Western Oregon was present to answer any questions from Council. Council members commented on what a good job Recology and the drivers are doing in our city.

**A motion was made by Kozlowski, seconded by Tonjes to approve Resolution 16-02 approving Solid Waste Collection Rates. Motion passed unanimously.**

**E. PUBLIC HEARING: Proposed Vacation of Jackson Way** - City Manager Jerry Taylor stated that Manzanita Investment Properties (Jim Pence) has submitted to the Planning Commission a tentative subdivision plan for Classic Street Cottages 3, the final phase of this planned development. The planned development assumes the vacation of the public right-of-way of Jackson Way, although a narrower private street will be platted as part of the phase 3 subdivision. This street only serves the properties that are being reconfigured into the planned development. All State statutory processes have been followed. Staff recommends approval of the Ordinance.

**Public Hearing Opened: 7:18pm**

Council and Audience asked questions on cost to City, storm drainage, size or width of the street and emergency access. No comments in favor or opposed were made.

**Public Hearing Closed: 7:32pm**

**Motion was made by Scott, seconded by Kozlowski to read AN ORDINANCE VACATING THE RIGHT-OF-WAY FOR JACKSON WAY IN THE PACIFIC DUNES UNIT NO. 6 SUBDIVISION by title only for its first reading and to tentatively approve**

**said Ordinance as of its first reading. Councilor Tonjes recused himself from the vote. Motion passed unanimously (Tonjes recused).**

**OLD BUSINESS: None**

**CITY MANAGER’S REPORT:**

**A. Public Works** - Public Works Director Dan Weitzel reported to Council on the amount of water produced and the number of leaks for the month of April. Weitzel updated the Council on where the CO<sub>2</sub> project is now at and estimated costs; the project is projected to go to bid in August according to the engineers. Carmel Avenue reconstruction is in the final design stage and the City should have final plans in two weeks according to Otak. The Public Works Director spoke about the current closure of the 5th Street restrooms and the renovations that should be complete by May 25th. Finally, Weitzel commented on Trevor Downey finishing his probation period and now is a regular employee. The senior utility worker is still out with a non-work related injury and his estimated return date has yet to be determined.

**MISCELLANEOUS:**

1. **ODOT Update** - Dave True of ODOT reported to the City Manager that the Highway 101 project was behind schedule and probably would not be completed until next year.
2. **2016 Citizen of the Year** - Nominations are now being accepted and the meeting of the selection committee will be held May 11<sup>th</sup> at 2 p.m. at City Hall.
3. **Business Licenses** - Doug has informed Jerry that he has less assertive in his approach to contractors who do not have licenses and are working in the City. He has seen the decrease in people following through and actually coming into City Hall and getting their license.

**Mayor Bullard adjourned the meeting at 9:02 p.m.**

**MINUTES APPROVED THIS  
8<sup>TH</sup> DAY OF JUNE, 2016**

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Garry R. Bullard, Mayor

**ATTEST:**

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Jerald P. Taylor, City Manager/Recorder