

**CITY OF MANZANITA
JULY 6, 2016
CITY COUNCIL MEETING**

CALL MEETING TO ORDER: The meeting was called to order at 7:00 p.m. in the City Council Chambers by Mayor Garry Bullard.

ROLL: Members present were: Garry Bullard, Leila Salmon, Mike Scott, Hans Tonjes and Linda Kozlowski. Staff present: City Manager Jerry Taylor and Office Support Specialist Judy Wilson.

AUDIENCE INTRODUCTION: There were 38 citizens in attendance.

PUBLIC COMMENTS & COMMUNICATIONS: Peter Shianna gave an update on the proposed pickleball court.

CONSENT AGENDA:

- A. APPROVAL OF MINUTES – June 8, 2016 Regular Council meeting and June 22, 2016 Special Council meeting
- B. APPROVAL OF BILLS FOR PAYMENT
- C. IGAS FOR SUPPLEMENTAL POLICE SERVICES FOR 2016-17 (CITIES OF NEHALEM AND WHEELER)
- D. OUTSIDE AMPLIFIED SOUND PERMIT (COAST CABINS)

A motion was made by Salmon seconded by Kozlowski to approve the consent agenda that includes approval of the minutes of the June 8, 2016 Regular Council meeting and the June 22, 2016 Special Council meeting; to approve payment of bills and all subsequent bills subject to approval by the Mayor or Council President and City Manager; to approve renewal of supplemental police services agreements with the Cities of Nehalem and Wheeler for 2016-17; and to approve a permit to Coast Cabins for an outside amplified speaker system for a wedding reception and dinner on Saturday, September 24, 2016. Motion passed unanimously.

NEW BUSINESS:

- A. **Critique of Fourth of July activities:** City Manager Taylor thanked those that assisted with the parade and noted that the parade was smaller this year, probably due to being on a Monday. He stated that donations received covered the miscellaneous expenses for the parade and that there were no major problems reported other than those concerning the placement of chairs on the sidewalks. Taylor recognized that the early placement of chairs on the sidewalks before the parade has become a problem. He stated that staff suggests either adopting a policy stating no chair placement until a time certain before the parade, or a policy stating no reservations which would mean that sidewalk parade spots would be first-come first-served with no unattended chairs allowed. Mayor Bullard thanked the Fireworks Committee for the great job they did again this year and noted that illegal fireworks are still a problem. Following a discussion by audience members, staff and the Council of the difficulties early chair placement on the sidewalks before the parade (especially when roped together) caused pedestrians, business owners, bicyclists

and others; liability, safety and handicapped access concerns; the possibility of closing Laneda Avenue earlier with perhaps activities in the street before the parade; and the need for any policy to be enforceable by the City. Mayor Bullard asked for a show of hands of those in favor of a no-reservations policy. Most of those in attendance raised their hands. Staff will create a policy regulating chair placement before the parade and bring it back to Council for consideration.

Concern was also expressed about illegal fireworks on the beach, the garbage left on the beach following the fireworks, people interrupting the parade once it reached Manzanita Avenue, and the possibility of creating an ADA area for viewing the parade and the fireworks.

B. Report from Off Season Tourism Advisory Committee: City Manager Taylor gave an overview of the Off Season Tourism Advisory Committee's members and its mission. He stated that there was only one application for funding under the Off Season Tourism Promotion and Advertising Grant Program received this round. The application was from the Hoffman Center for the Arts for promotion of the Manzanita Writers Series and the Committee has recommended that the project be funded.

A motion was made by Tonjes seconded by Kozlowski to approve awarding a TLT (Transient Lodging Tax) advertising and promotion grant of \$5,020 to the Hoffman Center for the Arts for promotion of six off season programs in the Manzanita Writers Series. Motion passed unanimously.

Taylor explained that following Visitors Center Manager Dan Haag's interview of several consultants, the Committee was recommending that Tillamook Design be hired to update the City's tourism promotion website [exploremanzanita](http://exploremanzanita.com). Taylor noted that the quoted cost was \$3,299 and would include one year of training and updating. There would also be an annual hosting fee. Mayor Bullard noted that this website was not only for off season promotion.

A motion was made by Kozlowski seconded by Tonjes to move to approve engaging Tillamook Design to update the [exploremanzanita](http://exploremanzanita.com) website. Motion passed unanimously.

C. LOC Legislative priorities for 2017: Taylor presented the League of Oregon Cities' list of legislative priorities for the 2017 Oregon Legislative Session. He explained that each member city was asked to identify its top four priorities; he then presented those he believed were most important for Manzanita and asked for Council consideration.

Council agreed by consensus to staff's recommendation of Manzanita's top four 2017 LOC legislative priorities as presented for submittal to the League of Oregon Cities.

OLD BUSINESS:

A. Ordinance on transient lodging tax (Second and Final Reading): City Manager Taylor explained the need to update the current transient lodging tax ordinance which is almost thirty years old. The first reading was at the June 8, 2016 regular Council meeting. Taylor noted that there would be a public meeting concerning a new proposed Short Term Rental Ordinance at 4:00 p.m. on September 16, 2016.

A motion was made by Scott, seconded by Salmon to read “AN ORDINANCE PROVIDING FOR A TRANSIENT LODGING TAX FOR THE CITY OF MANZANITA, PROVIDING THE ADMINISTRATIVE PROCEDURES FOR COLLECTION OF SAME AND REPEALING ORDINANCE NO. 87-5 ” by title only for its second and final reading and to adopt said Ordinance as of its second and final reading. Motion passed unanimously.

CITY MANAGER’S REPORT:

A. Police Department update – Police Chief Erik Harth described past unsuccessful efforts to control illegal fireworks on the beach, explaining that the Police Department has changed its focus to concentrate on controlling them in town. He noted that most of the Police Department’s resources the day before The Fourth of July were spent on complaints concerning chairs placed on the sidewalks. Chief Harth then informed Council that seven applications were received for the department’s open police officer position and that four of the applicants would be tested. He stated that he hoped to fill the position in September.

B. Miscellaneous

- 1. Municipal Court date:** The next court will be held Friday, July 15th at 1:30 p.m.
- 2. Election materials:** Notice of the Council elections in the fall was posted on July 5, 2016. Applicant packets are available at City Hall.
- 3. Pickleball:** A group is circulating a petition for signatures to present to Council to demonstrate support for a pickleball court at the City Park.
- 4. Puffin Lane Local Improvement District:** The bid opening for the Puffin Lane storm drainage project will be July 15, 2016.
- 5. Merton Lane engineering:** Council supported staff’s request to spend an additional \$17,000 for engineering fees, along with the engineering costs for the upcoming Carmel Avenue Improvement Project, to design improvements for Merton Lane in anticipation of being able to do both projects together.
- 6. Engineering agreement to explore alternative water source:** The City is working with PACE Engineering and the City of Wheeler on perfecting the water rights to our wells on Foss Road. We are also exploring the idea of moving our water right on Neahkahnie Creek to a location nearer to the water treatment plant for easier use as a water source in the event of an emergency.
- 7. Adopt-a-path:** The Dragon Boat Club of Nehalem has asked to adopt the maintenance of a section of the bike/pedestrian path along Necarney Boulevard as a community service project. They would also like to place a small sign at each end of the section acknowledging their club. Council asked staff to create a memo of understanding or a policy with guidelines for them to consider first.
- 8. Neahkahnie Trail grant:** The City is sponsoring a \$95,833 grant from the Oregon Parks and Recreation Commission’s Recreational Trails Non-Motorized Grant Program to plan and build a trail from Neahkahnie Mountain to Manzanita.

Mayor Bullard adjourned the meeting at 8:48 p.m.

**MINUTES APPROVED THIS
3RD DAY OF AUGUST, 2016**

Garry R. Bullard, Mayor

ATTEST:

Jerald P. Taylor, City Manager/Recorder