

**CITY OF MANZANITA
JANUARY 4, 2017
CITY COUNCIL MEETING**

(Note: Mayor Mike Scott and Councilor Scott Galvin were sworn into office immediately before the meeting.)

CALL MEETING TO ORDER: The meeting was called to order at 7:02 p.m. in the City Council Chambers by Mayor Mike Scott.

ROLL: Members present were: Mike Scott, Leila Salmon, Linda Kozlowski, and Scott Galvin. Hans Tonjes was absent and excused. Staff present: City Manager Jerry Taylor, Police Chief Erik Harth and Administrative Assistant Kristin Grasseeth.

AUDIENCE INTRODUCTION: There were 18 citizens in attendance.

PUBLIC COMMENTS & COMMUNICATIONS: Anna Naranjo-Rivera spoke about a news article recently written regarding hateful behavior by individuals in a neighboring city. Tillamook County Commissioners passed a resolution declaring January as Equality Awareness Month and jointly wrote a Letter to the Editor expressing their mutual dismay about hate speech. Rivera presented a draft resolution and asked that the City of Manzanita adopt it. Mayor Scott asked that the Council be given some time to look it over and would consider the subject at a later meeting.

CONSENT AGENDA:

- A. APPROVAL OF MINUTES – December 7, 2016 Regular Council Meeting.
- B. APPROVAL OF BILLS FOR PAYMENT

Motion was made Salmon, seconded by Kozlowski to approve the consent agenda that includes approval of the minutes of the December 7, 2016 Regular Council meeting; and, to approve payment of bills and all subsequent bills subject to approval by the Mayor or Council President and City Manager. Motion passed unanimously.

NEW BUSINESS:

A. **Election of City Council President** - The Manzanita City Charter states that at the first Council meeting in odd numbered years, the City Council will elect a City Council President. Staff recommends a motion to designate one of the Council as City Council President.

Motion made by Kozlowski, seconded by Galvin designating Leila Salmon as Council President. Motion passed unanimously.

B. **Presentation on Tillamook County Year of Wellness** - Heather White of Tillamook County Year of Wellness introduced herself to the audience and Council. White gave a Power Point presentation on smoking and related facts for Tillamook County. Year of Wellness is asking that the City ban smoking at all city owned properties. To date Tillamook County has decided to make public areas a smoke free zone at all County owned buildings. Year of Wellness is now going to each City asking them to do the same. Comments were made from audience regarding property owners banning smoking on their properties. Council asked Staff to

bring a draft ordinance to ban smoking on all City properties. Councilor Salmon explained how the Year of Wellness began through the State of Oregon and Tillamook County.

C. Agreement for Building Codes Consultant (Winstead) - City Manager Jerry Taylor stated that as of today the City did not have a building official because an employment agreement could not be reached with Doug Dick. At this time Taylor said he needed to look at what options the City has and hoped to bring some ideas back to the Council by the February meeting. Taylor explained that Steve Winstead of Building Codes Consultancy may still act as a consultant to the City Building Official, but can only recommend the approval of plans to the City Building Official. Since Steve Winstead is in the middle of the approval process for the new Manzanita Winery, staff is recommending that the agreement between the City and Building Codes Consultancy be modified to allow for this new consulting arrangement as of January 1, 2017. Comments came from the audience on using Winstead as an architect when local architects are available and comments on conflict of interest with Winstead. Taylor reported that this was a form agreement and Winstead would not be asked to perform architectural services.

Motion made by Salmon, seconded by Kozlowski to approve the Agreement with Building Codes Consultancy only for the services described in Exhibit A-1 (Plan Review) of the agreement to be used when needed. Motion passed unanimously.

OLD BUSINESS:

NONE

CITY MANAGER'S REPORT:

A. Police Department - Police Chief Erik Harth reported the hiring of Officer Sean Mumey. Mumey is set to start the academy in February and will be finished in June. Harth noted that Officer Mumey will begin some training before he leaves for the academy and finish once he returns but should be on his own by August of this year. Chief Harth said that the City will be joining in with all the County police agencies to share instructors. Each agency will have officers trained to instruct in different areas and will be able to train officers within the county.

MISCELLANEOUS:

- 1. Master Services Agreement with US Bank –** This agreement with US Bank authorizes the new Mayor and Council President to sign City checks.

Motion made by Salmon, seconded by Galvin to approve the signing of the new Master Service Agreement with U.S. Bank for the City of Manzanita

- 2. Court –**Municipal Court is scheduled for Friday the 13th at 1:30pm.
- 3. Carmel Project -** Project is behind schedule but the contractor is still holding to the May completion.
- 4. Goal Setting –** Staff will try to get some options for dates for City Council goalsetting and set up new Councilor orientation for Scott Galvin.
- 5. City Manager New Schedule –** As the City Manager is only allowed to work 19 hours a week in retirement, Taylor intends on only working Tuesday through Thursdays.

Mayor Scott adjourned the meeting at 8.08 p.m.

**MINUTES APPROVED THIS
8TH DAY OF FEBRUARY, 2017**

Mike Scott, Mayor

Attest:

Jerald P. Taylor, City Manager/Recorder