

**CITY OF MANZANITA
MAY 3, 2017
CITY COUNCIL MEETING**

CALL MEETING TO ORDER: The meeting was called to order at 7:00 p.m. in the City Council Chambers by Mayor Mike Scott.

ROLL: Members present were: Mike Scott, Leila Salmon, Hans Tonjes, Linda Kozlowski and Scott Galvin. Staff present: City Manager Jerry Taylor, Assistant City Manager Cynthia Alamillo, Police Chief Erik Harth and Office Support Specialist Judy Wilson.

AUDIENCE INTRODUCTION: There were 15 citizens in attendance.

PUBLIC COMMENTS & COMMUNICATIONS: Upon public inquiry, City Manager Taylor gave an update on the Carmel Avenue project. He explained that the City is working with the bonding company to finish the project and correct some problems created by the original contractor.

CONSENT AGENDA:

- A. APPROVAL OF MINUTES – April 5, 2017 Regular Council meeting and April 11, 2017 Special Council meeting
- B. APPROVAL OF BILLS FOR PAYMENT

A motion was made by Tonjes seconded by Kozlowski to approve the consent agenda that includes approval of the minutes of the April 5, 2017 Regular Council meeting and the April 11, 2017 Special Council meeting; and to approve payment of bills and all subsequent bills subject to approval by the Mayor or Council President and City Manager. Motion passed unanimously.

NEW BUSINESS:

- A. **Special Event Permit – Fourth of July Fireworks:** City Manager Taylor and Brian Ruef with the Manzanita Fireworks Committee presented the Special Event Permit request. Taylor noted that there were no major problems concerning the previous year's display and recommended approval of the permit.

A motion was made by Kozlowski seconded by Salmon to approve the Special Event Permit for the Fourth of July Fireworks Display. Motion passed unanimously.

- B. **Special Event Permit – Manzanita Music Festival:** City Manager Taylor and Beth Carter Boyer presented the Special Event Permit request and noted the proposed changes in venues. Taylor explained that the festival organizers were also requesting to close Third Street adjacent to the Frank property and to use street corners for activities, but City staff recommended that all festival activities be on private property. After discussion, it was agreed to allow a marked pedestrian corridor along the west side of South 3rd Street while still maintaining two-way traffic.

A motion was made by Galvin seconded by Tonjes to approve the Special Event Permit for the 2017 Manzanita Music Festival with the stipulations discussed concerning the walkway and South 3rd Street remaining open. Motion passed unanimously.

C. Ordinance amending camping vehicle parking Ordinance: Taylor presented the proposed amendments to the camping vehicle parking Ordinance and explained what prompted the Planning Commission to recommend them.

A motion was made by Galvin, seconded by Salmon to read “AN ORDINANCE AMENDING SECTIONS 2, 3, 4 AND 5 OF CITY OF MANZANITA ORDINANCE NO. 94-11 RELATING TO PROHIBITING THE USE OF CAMPING VEHICLES FOR RESIDENTIAL OR COMMERCIAL PURPOSES WITHIN THE CITY OF MANZANITA” for its first reading by title only and to tentatively approve said Ordinance as of its first reading. Motion passed unanimously.

D. Resolution adjusting solid waste collection rates (Recology Western Oregon): City Manager Taylor described Recology’s process for adjusting rates stating that they are requesting approval of a 1.5% to 2.0% increase.

A motion was made by Kozlowski seconded by Tonjes to approve the resolution approving solid waste collection rates. Motion passed unanimously.

E. Resolution setting City employee salaries for 2017-18: City Manager Taylor explained the difficulty getting comparison numbers for the wage study and the need to offer competitive employee compensation. He noted that the City will need to do a classification study as well.

A motion was made by Kozlowski seconded by Tonjes to approve the resolution setting salaries for City employees for fiscal year 2017-18. Motion passed unanimously.

OLD BUSINESS: None

CITY MANAGER’S REPORT:

A. Police Department update – Police Chief Erik Harth informed the Council that there had been some area break-ins and shoplifting. He then gave an update on officer training and discussed implementing the new 4th of July parade chair policy.

B. Miscellaneous

- 1. Underhill Plaza:** City Manager Taylor announced that the City’s offer for the purchase of Underhill Plaza had been accepted today. The City has a 60 day due diligence period to consider the details of the purchase which would provide a place to relocate City and Public Safety offices out of the tsunami zone.
- 2. July Council meeting:** At its June meeting, Council will need to consider moving the date of their July meeting from July 5th to July 12th due to the holiday.
- 3. New Building Official:** The new Building Official starts June 5th with the City of Cannon Beach. The City will be contracting with Cannon Beach for his services 15 hours per week. Taylor plans to ask for a mutual aid agreement with Tillamook County, also.

4. **Village at Manzanita:** The City has received an application for a large planned development on the 70 acres which includes and borders the current driving range location.
5. **Planning Commission meeting:** The May Planning Commission meeting has been rescheduled for June 5th at the Pine Grove Community House to allow for a quorum and to provide extra room for citizen participation in the public hearing for the preliminary review of the Village at Manzanita planned development. Mayor Scott encouraged the public to attend.
6. **Assistant City Manager:** The transition is going well with a goal of City Manager Taylor and Assistant City Manager Alamillo switching roles by the end of the year. Taylor will then focus on special projects.

Mayor Scott adjourned the meeting at 8:35 p.m.

**MINUTES APPROVED THIS
7TH DAY OF JUNE, 2017**

Michael Scott, Mayor

Attest:

Jerald P. Taylor, City Manager/Recorder