City of Manzanita

P.O. Box 129
Manzanita, OR 97130
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Permit Application for construction/use within the public right-of-way

Type of application (only check one): ☐ Driveway ($100.00) ☐ Excavation/Utility ($150.00 + deposit) ☐ Non-excavation/Other ($50.00)

(please print)

Applicant Name: _____ Phone #: _____

Mailing Address: _____ Address of site: _____

City: _____ T 3N R 10W Sec: _____ Tax Lot: _____

State: _____ Zip: _____

Contractor performing work: _____ Contractor Phone #: _____

General Requirements

1) Construction or use shall not commence prior to issuance of permit. Permit will not be issued until all fees have been received by the City.

2) Provide plans/detailed drawing which includes property corners, type and location of use/construction.

3) Submitted permit will be reviewed by Public Works and assessed conditions and applicable fees for issuance of permit. Applicant will be notified by phone within 7 business days of receipt of application of either acceptance or denial of permit application.

4) Applicant certifies that all applicable rules and regulations will be adhered too.

5) Any changes in construction from submitted plans must be made in writing by applicant and approved by the Public Works Dept.

6) Permit expires one year from date of issue.

7) Failure to follow items set forth in the permit will result in a stop work order and/or appropriate monetary penalties.

Applicant Signature: Date: _____

OFFICE USE ONLY

Permit Fee $ (City Hall) Performance Guarantee Deposit $ Receipt # (City Hall)

Proof of Insurance verified by: (City Hall) Permit #

Permit Granted / Denied By Date

Initial inspection: By Date

Final inspection: By Date