

**CITY OF MANZANITA**  
**MAY 08, 2017**  
**BUDGET COMMITTEE MEETING**

**CALL MEETING TO ORDER:**

The meeting was called to order by Dave Dillon at 4:00 pm. Members present were Mike Scott, Leila Salmon, Scott Galvin, Linda Kozlowski, David Dillon, Larry Mueller, Jim Hickey and Terry Staehnke. Hans Tonjes and Phil Mannan were absent and excused. Staff present: City Manager Jerry Taylor, Assistant City Manager Cynthia Alamillo, Police Chief Erik Harth, Public Works Director Dan Weitzel and Administrative Assistant Kristin Grassest. There was 1 citizen in attendance.

**ELECTION OF CHAIR & VICE-CHAIR FOR 2017/2018.** Larry Mueller nominated Dave Dillon for Chair of the Budget Committee and Jim Hickey for Vice-Chair of the Budget Committee. Nomination was accepted by consensus.

**PRESENTATION OF BUDGET MESSAGE BY BUDGET OFFICER:** City Manager Jerry Taylor started his presentation explaining that the budget being presented is now a tentative budget. The City has had a number unexpected issues this past year causing the City to use money meant for other things and hold over money that was excepted to spent. 2017/2018 was to be the year to refocus and evaluate other projects the City may want to consider; storm drainage, City Hall and roads. Taylor said that he may ask to make some adjustments due to the fact that so much has changed just in the past couple weeks.

Mayor Scott spoke on how the City has moved forward with finding and citing the illegal short term rentals and how the planning commission will soon be looking over a new planned development off Necarney City Road.

**OVERVIEW OF BUDGET BY BUDGET OFFICER AND DEPARTMENT HEADS:**

**GENERAL FUND** -City Manager Jerry Taylor started with the General Fund resources and expenditures. Police Chief Harth went over the proposed police budget for the committee.

The Committee reviewed each department's expenditures in the General Fund. No changes were proposed

**ENTERPRISE FUNDS** - Public Works Director Dan Weitzel and City Manager Jerry Taylor went over the fund with Committee. Some changes were proposed based on the Carmel Project completion.

**SPECIAL FUNDS**

Staff briefed committee members on all funds with in this section. No changes are expected in any of the Funds this fiscal year.

**CAPITAL PROJECTS**

The Timber Fund and the Housing Rehabilitation Loan Fund were reviewed. No purchases are planned for either the Public Works Equipment Reserve or Public Safety Reserve has funds.

**Comments:** Budget Committee canceled the May 16th meeting because they were able to make it through the entire budget at this meeting. Next budget meeting is the public hearing on May 17th 2017, at 7 p.m.

**MINUTES APPROVED THIS  
7<sup>TH</sup> DAY OF JUNE, 2017**

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Michael Scott, Mayor

**Attest:**

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Jerald P. Taylor, City Manager/Recorder