

**CITY OF MANZANITA
MARCH 8, 2017
CITY COUNCIL MEETING**

CALL MEETING TO ORDER: The meeting was called to order at 7:00 p.m. in the City Council Chambers by Mayor Mike Scott.

ROLL: Members present were: Mike Scott, Leila Salmon, Hans Tonjes, Linda Kozlowski and Scott Galvin. Staff present: City Manager Jerry Taylor, Assistant City Manager Cynthia Alamillo and Administrative Assistant Kristin Grassest.

AUDIENCE INTRODUCTION: There were 11 citizens in attendance.

PUBLIC COMMENTS & COMMUNICATIONS: Mayor Scott wanted to let the public know that the City has begin citing short term rental owners into municipal court for illegal rentals . Renting illegally will not be tolerated. Dave Dillon, Public Information Officer for North County described a new public information campaign. Dillon handed out stickers with details on radio 88.9 and explained how incident command can now take over the broadcast of All Classic Radio in the event of emergency to broadcast essential information to our community.

CONSENT AGENDA:

- A. APPROVAL OF MINUTES – February 8, 2017 Regular Council Meeting.
- B. APPROVAL OF BILLS FOR PAYMENT

Motion was made Tonjes, seconded by Kozlowski to approve the consent agenda that includes approval of the February 8, 2017 Regular Council meeting; and to approve payment of bills and all subsequent bills subject to approval by the Mayor or Council President and City Manager. Motion passed unanimously.

NEW BUSINESS:

**A. PUBLIC HEARING ON NEW LIQUOR LICENSE APPLICATIONS -
Hearing Opened at 7:08 p.m.**

City Manager Jerry Taylor explained the recommended actions before the Council: 1. Ask for public comment on the two liquor license applications on the agenda. 2. Move to recommend to OLCC that the off premises sales liquor license be granted to Ocean Inn, LLC; and 3 Move to recommend to OLCC that the full on-premises sales liquor license be granted to MacGregor's. City Council policy requires that all new liquor licenses have a public hearing before the Council makes a recommendation to the Oregon Liquor Control Commission(OLCC) to grant the license. Holly Lorincz spoke on behalf of MacGregor's and described the business intent. No other public comments were made.

Hearing closed at 7:13 p.m.

Motion was made by Salmon, seconded by Kozlowski to recommend to OLCC that the off premises sales liquor license be granted to Ocean Inn, LLC; and that the full on-premises sales liquor license be granted to MacGregor's. Motion passed unanimously.

B. Proposed nuisance abatement of tree (Fourth Street) - City Manager Taylor reported to Council that this issue has now been resolved and that tree had been removed over the weekend.

C. Open Burning Best Practices - Assistant City Manager Cynthia Alamillo presented a list of best practices as requested by Council after the February meeting with information gathered from both Nehalem Bay Fire and Rescue and the Department of Environmental Quality. Fire Chief Perry Sherbaugh talked about provisional burns and when the Fire District is able to step in and have fires put out. Council decided by consensus that education and the best practices flyer are the best course of action at this time and will reevaluate further action at a later date if needed.

D. Options for Building Official Services - City Manager Taylor stated that the City of Cannon Beach has opened recruitment for a Building Official to serve both Cannon Beach and Manzanita, and Taylor provided a copy of the intergovernmental agreement between the Cities to share the costs of the position. Taylor said there are some minor changes he will discuss with the Cannon Beach City Manager to make sure that the position comes to Manzanita every work day to provide inspections and customer service throughout the week.

Motion was made by Tonjes, seconded by Galvin to approve the Intergovernmental Agreement with the City of Cannon Beach for Building Official Services for 15 hours per week. Motion passed unanimously.

E. Ordinance Renewing Franchise Agreement with Tillamook PUD (First Reading) - City Manager Jerry Taylor reported that the five year franchise with Tillamook PUD expires March 31, 2017. The PUD has proposed a successor five year franchise that is essentially the same as the current franchise agreement. The City Attorney has reviewed the franchise and has suggested a few minor changes, but essentially the renewal agreement is acceptable.

Motion made by Kozlowski, seconded by Salmon to read "an Ordinance granting an exclusive franchise to Tillamook People's Utility District, its successors and assigns to construct, operate and maintain an electric energy distribution system in the city" by title only for its first reading and to tentatively approve said Ordinance as of its first reading. Motion passed unanimously.

OLD BUSINESS:

A. Ordinance Prohibiting Smoking on City Properties (Second Reading) - Assistant City Manager Alamillo presented to Council an Ordinance prohibiting smoking of tobacco products on City owned properties. This initiative was brought before the Council by the staff of Tillamook County Year of Wellness (YOW) on January 4th with a goal for a county wide tobacco-smoke and vape free policy on all county and city properties and public parks. Audience commented of banning smoking in the C-1 zone and on sidewalks.

Motion made by Salmon, seconded by Kozlowski to read "an Ordinance prohibiting smoking of tobacco products on City owned properties" by title only for its second and final reading and to adopt said Ordinance as of its second and final reading. Motion passed unanimously.

CITY MANAGER’S REPORT:

A. Visitor Center- Visitor Center Coordinator Dan Haag announced that the newest member of his volunteer team is Mark Beach. Haag said he was excited to have Beach join his team with his extensive knowledge of our area. A cash mob event is scheduled for February 18th and the event hopes to bring in more people over the 3 day weekend. Haag reported that new City brochures have been ordered that he hopes to take some of them with him to the Governor's Tourism Conference he will attending in May.

MISCELLANEOUS:

- 1. Contract Renewal -** Visitor Center Coordinator Dan Haag's new contract will be brought to the Council next month.
- 2. ODOT Hwy 101 -** Contractors will be resuming construction of the highway improvements on March 20th.
- 3. Housing Assessment Report -** Meetings explaining the report commissioned by the Tillamook County Housing Task Force are being held across the County over the next week and at Pine Grove March 16th.

Mayor Scott adjourned the meeting at 8:40 p.m.

**MINUTES APPROVED THIS
5TH DAY OF APRIL, 2017**

Michael Scott, Mayor

Attest:

Jerald P. Taylor, City Manager/Recorder