

**CITY OF MANZANITA**  
**January 8, 2020**  
**CITY COUNCIL SPECIAL WORKSHOP**

**CALL MEETING TO ORDER:** The meeting was called to order at 3:00 p.m. in the City Council Chambers by Mayor Mike Scott.

**ROLL:** Members present were: Mike Scott, Steve Nuttall, Thomas Aschenbrener, Hans Tonjes and Linda Kozlowski. Staff Present: Cynthia Alamillo, Nina Jarvis, and Kristin Grasseth

**DISCUSSION ABOUT NEW FACILITIES AT UNDERHILL PLAZA:** Mayor Mike Scott stated that we need to continue discussions about the new city facilities project. The first idea suggested is to reduce the size of the project. It may be possible to reduce the square footage by up to half for both the city and police facilities. Steve Nuttall stated that our focus should be making clear to the community exactly how the square footage will be used in order to fulfill the needs of city staff as well as the community. Members of the audience stated that the community may like to see some space at city hall for hosting community events as well.

The audience stated that reducing the amount of space devoted to emergency preparedness may be an important part of project size reduction. The audience also stated concerns about including tourists as well as neighboring citizens in our emergency preparedness location as this increases the financial responsibility placed on our community. Mayor Scott stated that although we have such a small community, we have a large volume of tourists moving through it and need to be prepared to accommodate everyone in the event of an emergency. Mayor Scott stated that instead of reducing the amount of square footage allotted to emergency preparedness, we should consider alternative sources of funding.

Mayor Scott stated that we should also consider reducing the cost of the new city facilities by exploring different funding options. The audience stated that a possible solution may be to sell off pieces of the commercial properties owned by the city in order to finance new facilities. Steve Nuttall stated that we must consider the long-term effects of this because the opportunity of the properties in the future may outweigh the benefits of acquiring funding now. The audience suggested that we reduce costs by converting to solar energy to supply the building with electricity. The audience also suggested that if the city were to acquire solar energy, we may be able to provide electricity to the community as well which could generate revenue in the future, in addition to providing electricity in the event of an emergency.

Mayor Scott stated that a structural analysis of Underhill Plaza should be performed again in order to determine if remodeling the building may provide us with a new location for our city facilities. Counselor Steve Nuttall volunteered to evaluate the building along with other qualified members of the community. It was agreed upon that this would happen before the next council meeting so that the results could be discussed at that time.

Mayor Scott stated that we should explore issuing a city-wide survey that would allow citizens of the community to share their vision for the new city facilities. Linda Kozlowski stated that in order to get the most information possible from the results, the city should use an independent contractor to help create the questions and analyze the responses. The audience stated that in addition to surveying each registered voter in the community, we should also survey second homeowners in order to have a better understanding of what the community hopes to gain from the new city facilities.

**Mayor Scott adjourned the meeting at 4:00 p.m.**

**MINUTES APPROVED THIS  
5th DAY OF February, 2020**

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Michael Scott, Mayor

Attest:

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Cynthia Alamillo, City Manager/Recorder

