

**CITY OF MANZANITA
JANUARY 31, 2020
SPECIAL CITY COUNCIL MEETING**

CALL MEETING TO ORDER: The meeting was called to order at 2:00 PM in the City Council Chambers by Mayor Mike Scott.

ROLL: Members present were: Mike Scott, Steve Nuttall, Hans Tonjes and Linda Kozlowski. Thomas Aschenbrener was absent but present via speaker phone. Staff present: Cynthia Alamillo, Dan Weitzel, Kristin Grassest, and Nina Jarvis

DISCUSSION OF CITY HALL RELOCATION DUE TO THE PRESENCE OF MOLD: City manager Cynthia Alamillo reported that there has been the presence of mold detected in City Hall. After having a mold study done in 2017 with positive results, city hall took the recommended steps to remediate the problem at that time. After an employee began having respiratory problems in 2019, the city performed another study and found that mold continues to persist inside of the building. The company who performed the mold study, Forensic Analytical Consultants, was available via conference call to explain the results of the study. They advised that there is the presence of mold along base boards and inside cabinets in the back offices, which has led to airborne mold spores traveling throughout the office. Though they did not find any on-going moisture intrusion, they do suspect that there may be additional mold growth inside of the walls.

The recommendation from Forensic Analytical Consultants is that city hall immediately remediate the mold. Because it has also been determined that there is the presence of asbestos in the flooring and potentially the sheet rock, this will need to be abated before any work on the mold remediation can be completed. It has also been determined that there is inadequate drainage around the building, which will cause mold to continue to grow even after the remediation unless addressed. This will require a structural engineer to evaluate the foundation in order to determine where drainpipes need to be installed, as well as a contractor who can perform the excavation and install the necessary drainage. In addition, after the asbestos and mold have been removed, a contractor will need to repair the exposed walls and flooring before the building will be safe for staff to return to.

Mayor Scott stated that he believes our focus needs to be the safety of city staff and having a healthy environment to conduct business in. Because of the amount of time it will take to remediate the mold, asbestos and drainage issues, temporarily relocating city hall will give staff and council the time needed to address these issues. City staff and council have researched many different relocation options and have decided that the ambulance quarters will best meet the needs of the city.

A motion was made by Steve Nuttall, seconded by Linda Kozlowski, to temporarily relocate city staff to the ambulance quarters and move all future meetings to the pine grove.

Mayor Scott adjourned the meeting at 3:14 p.m.

**MINUTES APPROVED THIS
4th DAY OF MARCH, 2020**

Michael Scott, Mayor

Attest:

Cynthia Alamillo, City Manager/Recorder

