

CITY OF MANZANITA
February 5th, 2020
CITY COUNCIL MEETING

CALL MEETING TO ORDER: The meeting was called to order at 7:00 p.m. in the Pine Grove community center by Mayor Mike Scott.

ROLL: Members present were: Mayor Mike Scott, Steve Nuttall, Linda Kozlowski, Thomas Aschenbrener and Hans Tonjes. Staff present: City Manager Cynthia Alamillo, Assistant City Manager Public Works Director Dan Weitzel, Finance & Admin Specialist Nina Jarvis, and Office John Garcia.

AUDIENCE INTRODUCTION: There were 16 people in attendance.

PUBLIC COMMENTS & COMMUNICATIONS: Randy Kugler read a letter stating his concerns over not being selected as a member of the Budget Committee. Mayor Mike Scott stated that there were six applications, and the members were chosen based on the content of their resume and application.

CONSENT AGENDA:

- A. APPROVAL OF MINUTES – January 8th, 2020 Regular City Council meeting and the January 8th, 2020 Special Council Workshop meeting.
- B. APPROVAL OF BILLS FOR PAYMENT
- C. MAYORS APPOINTMENT TO BUDGET COMMITTEE
- D. RENEWAL OF EXISTING LIQUOR LICENCES

A motion was made by Tonjes, seconded by Kozlowski to approve the consent that includes approval of the January 8th, 2020 Regular City Council Meeting, January 8th, 2020 Special Council Workshop Meeting; approve payment of bills and all subsequent bills subject to approval by the Mayor or Council President and City Manager; Approval of Mayors appointments to the Budget Committee; Approval of renewing existing liquor licenses.

COMMITTEE REPORTS:

A. **Update from the STR Ordinance Oversight Work Group:** Councilor Nuttall Stated that the workgroup will bring in various invested stakeholders to participate in the group, such as online and local vacation providers. The STR workgroup intends to address issues by section instead of by ordinance. Councilor Nuttall stated that the workgroup will also hold some Saturday and evening meetings with internet capabilities in order to include all interested parties.

NEW BUSINESS:

A. **Presentation from Brue Halverson at Nehalem Bay Wastewater Agency-** Bruce Halverson, who has been with Nehalem Bay Wastewater for 34 years, updated the community on recent projects. They currently have 4 people in the field, 96,000 ft of sewer mains, and 12 minor lift stations, and 50 ft of line running under the river. NBWW is currently working with the Port of Nehalem and Sunset Drainage to alleviate an issue with 1000 ft of riverbed requiring additional rock on the levy. Additional studies about the impact of this project are needed before work can begin. Halverson stated that NBWW just completed the first of its

kind emergency septic tanks which will be used for sanitation in the community in the event of a natural disaster.

B. Presentation from Dan Haag of Off -Season Tourism Promotion Grant- Dan Haag stated that the city has received a \$15,000 Off-Season Tourism Promotion Grant, for which anyone in the community can apply. The grant is designed to promote an event that which will bring in tourism during the off-season. There will be a grant writing class held February 10th at the Pine Grove community center to help assist interested parties with the application process. Applicants can schedule their events up to six months in the future and must aim to bring in people from more than 50 miles away. Applications for the grant close on February 21st, 2020. Dan Hagg stated that there will be a new resident reception on February 16th, 2020 to welcome all new and part-time residents and encourages all members of the community to attend.

C. Presentation from Emily Vollmer for special event permit application – Emily Vollmer presented her application for a special event permit application to continue the Manzanita Farmers Market. The event will run from June 12th, 2020 through September 18th, 2020 and will be held every Friday from 4:00-7:00. The location for the Farmers Market will be in the same parking lot as last year, which will cause 5th St. to be closed from 3:00-9:00. This location provides ample spaces for vendors and less traffic near pedestrians. Vollmer stated that the event will use generators for the vendors which require electricity and may use some water from the Police station as needed. Councilor Kozlowski stated that the community may like to see new vendors and the addition of food carts at the event. Vollmer stated that she has been trying to collaborate with other vendors as well as food cart owners to add to the event but has not received any responses. City Manager Cynthia Alamillo stated that Vollmer would need to provide a certificate of insurance.

Motion was made by Aschenbrener, seconded by Nuttall to approve the special events permit application for the Manzanita Farmers Market. Motion passed unanimously.

D. Update on the Neah-Kah-Nie Trail – City Manager Cynthia Alamillo stated that the Neah-Kah-Nie trail is almost 90% complete, and the inauguration is scheduled for spring. The trail, which runs from the head of Neah-Kah-Nie mountain all the way to the ocean, spans through four individual landowners and jurisdictions. The last agreement has just been finalized. Signage for the trail will not be placed until the trail is open to the public. Crossing at Highway 101 will be at Ocean Ave, which ODOT has determined is the safest location.

OLD BUSINESS: NONE

CITY MANAGER'S REPORT:

A Public Works – Public Works Director Dan Weitzel stated that January was a slow month with small projects focused around building maintenance. The department has moved out of the water treatment plant and is now based out of the building on Oak St. The RGIS software is now up and running, allowing Public Works to identify the make, model and capacity of hydrants. Weitzel stated that he is in the process of applying for an Advance Assistant Grant which will help with finding a location for water tanks. He applied for and received a grant for a 500-gallon fuel tank which will allow Public Works to move fuel from the treatment plant to wells, equipment, ect. Weitzel is currently working with the insurance company of the driver who crashed into the benches at the end of Laneda to resolve the claim.

Miscellaneous: Planning Commission Meeting will be held at 4:00 on February 19th at the Pine Grove community center. Manzanita deli will present a proposal for expansion.

Court will be held at 1:30 on February 21st, 2020 in the Water Treatment Facility.

Mayor Mike Scott stated that we will have our last king tides in February, and encourages all members of the community to spread awareness about the dangers.

Mayor Scott adjourned the meeting at 8:25 p.m.

**MINUTES APPROVED THIS
4th DAY OF March, 2020**

Michael Scott, Mayor

Attest:

Cynthia Alamillo, City Manager/Recorder