

CITY OF MANZANITA

Equal opportunity provider
Application for water service

P.O. Box 129, Manzanita, OR 97130-0129

The undersigned hereby requests water service from the City of Manzanita to service the property indicated below.

As a condition of approval of this application and continued water service, the owner/applicant agrees to conform to all applicable rules, regulations and ordinances, concerning the use of water.

The **City** supplies at cost, materials and labor required to connect fittings from the water main to the meter. The **applicant/owner** supplies equipment and labor for proper trench excavation, saw cutting of pavement, trench backfill and compaction, pavement replacement and any other construction requirements. Applicant=s contractor shall be approved by the City and have a current Business license on file.

Maintenance of the meter box and its contents is the responsibility of the applicant until Public Works has signed off on final occupancy. Applicant is responsible for installation and maintenance of the service-line from the meter to the residence, and for maintaining the meter box=s visibility and accessibility at all times.

Please print or type

Applicant Name / on behalf of: _____/_____

Mailing Address: _____

City _____ / State _____ / Zip: _____

Telephone number: _____

Contractor: _____ City Business Lic. # _____

Description of property to be served

Address: _____ : 3N R: 10W Sec: _____ Tax Lot: _____

Applicant signature: _____

(signature required on back of sheet also)

OFFICE USE ONLY

| | | | |
|----------------------------------|-------------------------------|---------------|-------|
| Water System | System Development Charge | (\$6900.00) | _____ |
| | 3/4" Service Material & Meter | (\$455.41) | _____ |
| Storm Drain (In City limits) | System Development Charge | (\$174.00) | _____ |
| Park Facilities (In City limits) | System Development Charge | (\$60.00) | _____ |

Receipt # _____ Check # _____

TOTAL _____

Single residential / multi residential / commercial Service line size _____ Inside / Outside City

Rate code _____ Units _____ Route _____ Sequence # _____ Meter # _____

Date connected _____ Public Works representative _____ F4 note _____

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Procedure for obtaining water service

- Step 1** - Applicant submits completed **water service application** and required fees to Manzanita City Hall.
- Step 2** - If desired, applicant will arrange an on-site meeting with a Manzanita Public Works representative to discuss water availability, future water meter location and construction concerns.
- Step 3** - Applicant submits completed **permit for construction in the public right-of-way**, if service location is in City limits and on a City public right-of-way.
- If service location is outside Manzanita city limits and/or on a County public right-of-way, applicant will obtain permit and guidelines from **Tillamook County**.
- Step 4** - Applicant will arrange and provide for excavation following guidelines contained in the permit and application. Applicant is responsible for any damages due to excavation and/or backfilling of trench.
- Step 5** - Applicant will give Manzanita Public Works 24 hours prior notice when requesting hookup.
- Step 6** - Manzanita Public Works will tap water main and install materials, complete with meter and box.
- Step 7** - Applicant will backfill trench and complete construction following guidelines and conditions contained in the permit.
- Step 8** - **Applicant remains liable for meter box and contents until final sign-off has been granted by Public Works.**

Applicant Signature: _____

Questions? Call Manzanita Public Works Dept. @ 1-503-368-5347

The following information is requested by the Federal Government in order to monitor compliance with Federal laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information but are encouraged to do so. This information will not be used in evaluation your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin of individual applicants on the basis of visual observation or surname.

Race: (Circle one or more) - White - Black/African American - American Indian/Alaskan Native

Asian – Native Hawaiian/Other Pacific Islander

Ethnicity - Hispanic/Latino – Not Hispanic/Latino

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