

**CITY OF MANZANITA**  
**May 1, 2020**  
**COVID-19 SPECIAL COUNCIL WORKSHOP**

**CALL MEETING TO ORDER:** The meeting was called to order Friday May 1, 2020 at 10:00 am via Zoom.

**ROLL:** Members present: Mike Scott, Steve Nuttall, Thomas Aschenbrener, Hans Tonjes, and Linda Kozlowski  
Staff Present: Cynthia Alamillo, Kristin Grassest, Nina Jarvis, Dan Weitzel, Erik Harth, and Dan Haag

**May 1, 2020 COVID-19 SPECIAL COUNCIL WORKSHOP:**

Mayor Scott stated that he has continued his daily calls with the County Leadership Team. This week's discussions focused on finding the balance between the right to freedom of travel, and the right to our citizens health. There is a great sense of urgency to develop a timeline for reopening.

City Manager Alamillo stated that the City has been trying to coordinate an extension to the state of emergency that is currently in place until May 15, 2020. The current focus has been how to safely reopen City facilities, businesses, and Short-Term Rentals. Alamillo has also been working on the 2020-21 budget which will reflect the anticipated loss in revenues due to COVID-19. No decisions have been made on the 4<sup>th</sup> of July parade or the summer Farmers Market. A future City Council meeting will be scheduled to address those events.

Assistant City Manager Kristin Grassest stated that Building and Planning continue to see an increase in activity. There have been some adjustments made to the temporary City Hall facility in order to streamline customer service for each department. Grassest and City Manager Alamillo have been working together to prepare the 2020-21 budget.

Public Works Director Dan Weitzel stated that utility workers are now working four 10-hour shifts a week to help with social distancing, while he will continue his normal schedule of five 8-hour shifts. Daily operations continue as normal, with the focus being mowing, brushing, and park maintenance.

Dan Haag from the Visitors Center stated that he continues to participate in conference calls with Tillamook county and other coastal jurisdictions to discuss the impact of COVID-19 on tourism. Last week Fulcrum distributed over \$17,000 of donations to 23 businesses. Discussions continue about when the Visitors Center will reopen to the public and what best practices will be.

Chief of Police Erik Harth stated that his department continues to operate on the same schedule. Officers Continue to take their temperature prior to each shift and no symptoms of illness have been reported. No major incidents have occurred, and morale remains high.

Nehalem Bay Fire & Rescue Chief Chris Beswick stated that normal staffing would resume in the following week. The department has been able to obtain adequate personal protective equipment and feels confident about their ability to continue supplying it to employees and volunteers.

Councilor Kozlowski stated that the EVCC continues to remain active in their efforts to address COVID-19. Their focus continues to remain on efforts to encourage social distancing and the importance of masks. She encourages meetings in the future to continue communication and to engage the community even after the crisis has ended.

Councilor Nuttall stated that he continues to work with the Short-Term Rental Ordinance Oversight Workgroup to develop strategies for reopening the industry. They have created cleaning guidelines which will be presented at the next Council meeting. The workgroup is also drafting an outline to present which will provide options to Council about how to reopen the industry and what guidelines should be followed when that time does come.

Councilor Tonjes stated he has no new updates to report.

Councilor Aschenbrener stated that there have been no changes in food security and resources continue to be provided to those in need. The modified Farmers market schedule for next weekend will be a great Resource to the community and he encourages local citizens to participate.

**Mayor Scott adjourned the meeting at: 10:32 a.m.**

**MINUTES APPROVED THIS  
3<sup>rd</sup> Day of June, 2020**

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Michael Scott, Mayor

Attest:

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Cynthia Alamillo, City Manager/Recorder