

## RESOLUTION NO. 20-19

### A RESOLUTION EXTENDING WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF CITY OF MANZANITA FOR POLICY YEAR 2020-21

**WHEREAS**, the City of Manzanita elects the following:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteers listed in this resolution, noted on City/County Insurance Services (CIS) payroll schedule and verified at audit:

**1. Public Safety Volunteers**

An assumed monthly wage of \$800 will be used for public safety volunteers (Class Code 8411);

**CERT**

**Non-CERT Emergency Response Volunteers**

All emergency response volunteers will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations.

**2. Volunteer boards, commissions, and councils for the performance of administrative duties**  
(Not applicable)

**3. Manual labor by elected officials** (Not applicable)

**4. Non-Public Safety Volunteers**

All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. CIS will assign the appropriate classification code according to the type of volunteer work being performed.

- a. Parks and recreation
- b. Public works

**5. Public Events**

Volunteers at the following public events will be covered under workers' compensation coverage using verified hourly Oregon minimum wage as basis for premium and/or benefit calculation:

Fourth of July Parade

**6. Community Service Volunteers/Inmates**

Pursuant to ORS 656.041, workers' compensation coverage will be provided to community service volunteers commuting their sentences by performing work authorized by City of Manzanita. Oregon minimum wage tracked hourly will be used for both premium and benefit calculations, verifiable by providing a copy of the roster and/or sentencing agreement from the court

**7. Other Volunteers**

Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work provided that City of Manzanita

- a. Provides at least two weeks' advance written notice to CIS underwriting requesting the coverage

- b. CIS approves the coverage and date of coverage
- c. CIS provides written confirmation of coverage

City of Manzanita will maintain verifiable rosters for all volunteers including volunteer name, date of service and hours of service and make them available to CIS at the time of a claim or audit to verify coverage; now therefore,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANZANITA** to provide for workers' compensation insurance coverage effective July 1, 2020 as indicated above.

**PASSED** by the City Council and signed by me in authentication of its passage this 29<sup>th</sup> day of June, 2020.

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Michael Scott, Mayor

**ATTEST:**

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Cynthia Alamillo, City Manager/Recorder