

City of Manzanita

Building Department

Report for June 2020

Number of Applications for Building Permits.....	6
Number of Building Permits Issued.....	5
Number of New Homes this Year.....	4
Number of Commercial Permits.....	1
Number of Department Inspections	29 (+7 STR)

Total valuation on building permits this month	\$691,043.00
Year to date	\$3,521,683.17

	This Month	Year to Date
Building permit fees collected	\$3,721.60	\$20,312.40
Mechanical permit fees collected from permits	\$802.50	\$4,038.69
Plumbing permit fees collected from permits	\$260.45	\$3,156.70
State surcharges collected*	\$574.14	\$3,419.94
Building plan review fees collected	\$2,347.23	\$12,288.76
Investigation fees collected	\$0	\$0
Special inspection	\$0	\$0
TOTAL REVENUE	\$7,705.92	\$43,216.49

*12% State of Oregon Surcharge of base permit fee for building, mechanical and plumbing permits is charged on each permit, does not include plan reviews.

ci.manzanita.or.us

Security & Mitigation
User Statistics
Update Report



Joshua Lamar Gandy

IIIDESIGN / Oneleven Design
16000 SW Audubon St #103
Portland OR 97003

SUMMARY

There were zero data or security breaches in June.
Your site uptime was 99.96%. The .04% downtime was during updates that could not be completed with the databases active. During this time users were greeted with a "Website is in Maintenance mode and will be available shortly - please refresh your browser in the next few minutes".

SECURITY & MITIGATION STATISTICS

Security Totals

- 28,111 bots attempted to exploit site vulnerabilities
- 372 IP Addresses blacklisted for attempting to access the admin section
- 53 brute force attacks mitigated (attacks designed to crash the site)
- 10,629 various other minor attacks were made
- Major attacks Originated from China, Ukraine, Russia, USA, Mexico, UK
- An average of 21 IP addresses (bots) per hour probed the site for Vulnerable code
- 10,228 attempts were made to access bogus URL's
- 1,901 attempts were made to access files that do not exist

STATISTICS

Traffic

- 10,725 Site Visits (Site visits are people that stayed more than 2 minutes on the site)
- 5,371 Unique Visitors (Unique Visitors are unique devices / IP addresses)
- 169,917 Page views
- 451,713 Page hits
- 301 Unique site visits per day average
- Fridays have the most page visits at 3,074 (avg)
- Thursday has the least page visits at 2,228 (avg)
- 564.17 Gigabytes of data were served for the month
- The site was 50% busier between 8am and 8pm
- People from 59 countries visited the site
- 92% of visitors were from the USA, 3% were from Canada, 1% Russia, 1% Seychelles.

Interaction - Highest Engagement

- The Covid19 FAQ was the most popular file viewed 808 times
- The Zoning Address Map was 2nd at 537 times
- The Letter to Governor Brown was 3rd at 251
- The Council meeting audio files remain quite popular averaging 24 complete listens each with an average engagement of 1100.
- The STR Cleaning guidelines saw 199 downloads
- The Covid19 page is still the most popular at 8,841 visitors, Followed by Press: 6,429, Be-Prepared, 2,105, and the 4th of July page at 1,134

STATISTICS

Top Search Referrers

- Google Searches: 5,606
- Bing: 387
- DuckDuckGo: 165
- Yahoo: 152

Top Link Referrers:

- Facebook: 771
- ExploreManzanita.com: 55
- Potb.org: 20
- Tillamookcountypioneer.net: 15

Top ways people browsed the site:

- Chrome: 40%
- Safari: 31%
- Firefox: 6%
- Mobile browsers: 22%
- Other Browsers: 1%

(New Metric)

Operating systems accessing the site:

- Windows: 33%
- iOS: 22%
- Android: 19%
- Macintosh: 16%
- Linux: 10%

UPDATE REPORT

- Website backend and database was updated 13 times
- Website databases were backed up 2x daily
- Server was updated 3 times
- Site modules requiring manual access were updated 23 times
- 604 page updates
- All pages and updates had rules added for mobile devices

Summary

Looks like stabilization (average numbers) may come sooner rather than later, although it is possibly too soon to tell. We used a significantly larger amount of bandwidth this month which is a great sign. It simply boils down to people using & engaging with the website more.

There was a significant decrease this month in “suspicious activity” as reflected in the security statistics. This run contrary to the Internets security index, and can be theorized as a good thing as it appears as though we have been deescalated as a target due to strong security practices all around. Knock on wood.

Its good to point out that despite having only being up for a few days on the website that 2 of the top accessed pages were the 4th of July page, and the letter to the Governor. In my interpretation this is significant because it underlines that the community is using the page as a local resource, and learning that it is a good resource to get consistent and up to date information easily.

The last thing to note is the new metric for operating systems. One of the server updates I completed added the ability to see what Operating System (OS) is used. It is helpful in that the knowing this because it gives a much more complete indication of what people are accessing the website with.

For quick reference: Windows = PC, iOS = iPhone & iPad, Android = Phones & Tablets, Macintosh = Apple PCs, Linux = Linux PC's and other web servers.

Thank you for using us for design & hosting!

Sincerely,

Joshua Lamar Gandy

MANZANITA TRANSIENT LODGING
RECAP AS OF JULY 2, 2020

There are 264 properties or intermediaries that collect transient lodging taxes for the City.

256 are licensed short term rentals

7 are motels or bed & breakfasts which are licensed as businesses

1 lodging intermediary (expedia.com)

There are currently NO short term rental licenses available in the capped zones.

There are currently NINETEEN properties on the waiting list.

There are currently FOUR applicants in the process to get onto the waiting list.

Of the 256 licensed short term rentals:

231 (90.2%) are in the capped zones (6 are grandfathered in the SRR zone)

25 (9.8%) are in the C1 or R4 zones

Of the 256 licensed short term rentals:

169 (64.8%) are agency managed

90 (33.2%) are owner managed

REVENUE COMPARISONS

(The 2% lodging tax increase began on October 1, 2012. 15.5% of the revenues listed below go to the Tourism Promotion Fund.)

First Quarter 2020 Revenue Comparison: (with 111 outstanding reports)

First quarter 2019: \$126,270.17

First quarter 2020: \$76,417.49

Difference: - \$49,852.68 (due date was extended until July 31, 2020 due to COVID-19)

First Quarter 2020 Revenue Breakdown (to date):

Agency managed short term rentals: \$35,819.60

Owner managed short term rentals: \$6,882.71

Motels and Bed &Breakfasts: \$23,421.27

Lodging Intermediaries: \$10,293.91

MANZANITA DEPARTMENT OF PUBLIC SAFETY
June 2020 REPORT

	Manz Mon Year	19 to date	Neh Mon Year	19 to date	Whe Mon Year	19 to date
PERSON CRIMES						
Homicide						
Kidnap						
Sexual Assault						
Assault Simple		2				
Assault Serious						
Assault/Police Officer						
Domestic Disturbance		2	1			
Disorderly Conduct		3				
Resisting Arrest			1			
Menacing		1				
Harassment		3	1			
Escape						
Reckless Endangering			2			
Weapon						

	Manz Mon Year	19 to date	Neh Mon Year	19 to date	Whe Mon Year	19 to date
PROPERTY CRIMES						
Burglary Residence		1				
Burglary Business						
Attempted Burglary		1	2			
Prowler						
Arson						
Reckless Burning						
Criminal Mischief	1	8	4			
Theft	1	5	2			1
Unauth Use Veh			2			
Unlawful Entry Veh						
Robbery						
Trespass	2	8	5	2		
Littering		1				
Fraud						
NSF Check						
Forgery		1				

	Manz Mon Year	19 to date	Neh Mon Year	19 to date	Whe Mon Year	19 to date
OTHER OFF/CRIMES						
City Ordinance	18	50	93	1	2	1
Animal Complaint	2	13	14			
Fish and Game		1				
Civil		9	11	1		1
Drug/Liquor				2		
Misuse/ Incom 911	3	11	2	1		
Fireworks		1				
Susp. Circumstances	1	16	15	2	4	2
Disturbance	2	9	1			1

	Manz Mon Year	19 to date	Neh Mon Year	19 to date	Whe Mon Year	19 to date
TRAFFIC INCIDENTS						
Accidents	2	4	7		1	
Warnings	12	81	75	4	31	53
Citations	2	16	19		7	8
Crimes		3	4			
Parking Warnings	6	142	32		3	
Parking Citations	2	26	22		2	3
Abandoned Vehicles	1	1	1			
Vehicle(s) Towed						1

	Manz Mon Year	19 to date	Neh Mon Year	19 to date	Whe Mon Year	19 to date
PERSON OTHER						
Death Natural		1				
Suicide/Attempt		1	1		1	1
Missing / Lost		5				
Runaway						
Drowning						
ARREST						
Criminal	1	5	6	1	2	3
Warrant						
Detox						
POH						
OTHER						
Loss/Found Property	5	17	22			
Residential Checks	4	40	77			1
Medical Assist	3	5	21	1	2	6
Fire Dept. Assist	5	11	9		1	2
Alarms	3	15	19			1
Unfounded	1	14	16			1
Open Window/Door	1	9	7			
Public Assist	31	269	98	4	17	14
Other		15	27			11

OREGON STATE PARKS REPORT

	Nehalem	19 to date	Oswald	19 to date
No Camp Permit Disp				
Camping Proh. Area				
No Day Use Permit		6	67	
Viol. Posted Parking		3	1	3
Handicap Parking				30
Traffic Violation	2	2		4
General Reg Viol.	1	28		15
Search & Rescue				1
Ranger Assist	1	6	1	2
Vandalism				8
Litter				1
Minor in Possession				1
Furnishing Alcohol				1
Security Checks	59	338	344	44
Crimes				245
Other	1	12	5	3
Arrest				52

Wheeler Nehalem County

Law Assist	2	4	6	1	6	8	31	113	119
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Erik Harth
Erik Harth, Police Chief 07/01/2020
Date



May 2020 Council Report
Manzanita Municipal Court
Council Meeting July 8, 2020

Due to the concerns of COVID-19 Manzanita Municipal Court was not held in the month of May 2020. All cases were set over to June 19, 2020. Of these new cases that were set for appearance, they are broken down as follows:

3	Traffic/Moving Violations
40	Parking Offenses
0	Ordinance Violations
0	Short Term Rental Ordinance Violations

Zero (0) defendant successfully participated in the Court's Violation Bureau.

May 2020 Accounting

Total Receipts	\$ 7,035.60
Bail Bonds Held	\$ 0.00
Bail Released	\$ 0.00
Reversals	\$ 0.00
Refunds	\$ 0.00
NSF	\$ 0.00

Distributed/Allocated	\$ 7,035.60
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Next Court is Friday, June 19, 2020 -

1:30 PM Open Court – Traffic/Parking Citations
Trials by Affidavit
2:00 PM Trial – Parking Citation

Thank you,



Ashley Myers
Municipal Court Clerk

BILLS FOR APPROVAL OF PAYMENT

From (06/30/2020 - 07/03/2020)

VENDOR	TOTAL	ADMIN	POLICE	BLDG	COURT	PARKS	Underhill	ROADS	Visitors Cnt	WATER
SUBURBAN PROPANE (FUEL)	\$119.67									\$119.67
SPECTRUM (INTERNET SERVICE)	\$348.38	\$233.40	\$114.98							
TILLAMOOK PUD (ELECTRICITY SERVICES)	\$331.05	\$71.33	\$134.37			\$82.02	\$43.33			
TRAFFIC SAFETY SUPPLY (MESSAGE BOARD READER)	\$14,922.13									
VANDYKE PLUMBING (PLUMBING SERVICES)	\$125.00									\$125.00
VERIZON (CELL PHONE SERVICE)	\$778.23	\$80.80	\$323.10	\$40.40					\$51.18	\$282.75
TOTALS	\$27,788.60	\$4,118.86	\$6,428.91	\$40.40	\$0.00	\$82.02	\$43.33	\$0.00	\$51.18	\$1,097.15

Monthly Council Report

Public Works -- June 2020

Printed July 2nd, 2020

Description	Amount		Comments
Total water produced from filter plant & wells to Manzanita distribution system for last 30 days	7,259,886	Gallons	Well source – 7,259,886 Surface source – 0
New water services installed	3		Total services – 1796 2020 total installs - 8
Leaks repaired	1		1 service line leak, 0 main line leak
Locates for construction	23		Approx. 12 hours of labor
Rainfall for the last month	4.52	Inches	Month prior to report. June average is 3.71

Admin

- Utility Worker Trevor Downey has accepted a job as a County Deputy in Idaho. Trevor has been with the City for 5 years. Trevor has been an outstanding employee and will be greatly missed.
- Scott Gebhart was promoted from Utility Worker to Building Official.
- Cory Hue was promoted from Part-time Utility Worker to full time Utility Worker.
- Public Works will start the process to replace both the part-time and a full time position in July.
- Dunes 8# development is moving right along. Both storm and water infrastructure is expected to be complete this month.

Water

- Staff will be reviewing the Water Master Plan this month for final approval.

Roads

- The new red bike rack is in at 5th and Laneda Ave.
- Storm Water Master Plan is running late as we are working to resolve the storm water issue at Dorcus and Classic St.
- City staff continue with ROW brush clearing and mowing as we enter in the growing season. Staff will also be spraying for weed and grass control. Remember its only Vinegar!

Parks

- Park swings area installed.