

**CITY OF MANZANITA**  
**July 8, 2020**  
**CITY COUNCIL SPECIAL WORKSHOP**

**CALL MEETING TO ORDER:** The meeting was called to order by Mayor Scott at 3:00 pm July 8, 2020 via Zoom.

**ROLL:** Members present were: Mike Scott, Steve Nuttall, Thomas Aschenbrener, Hans Tonjes, and Linda Kozlowski. Staff Present: Cynthia Alamillo, Nina Jarvis, Kristin Grassest, Judy Wilson, and Dan Weitzel

**PRESENTATION OF FINDINGS FROM UNDERHILL PLAZA STUDY:** Project Manager Carter MacNichol presented the findings from his study at Underhill Plaza. MacNichol evaluated Underhill based on his observation of the building in its current condition and through the evaluation of past studies.

MacNichol stated that the condition of the foundation is unknown with-out extensive studies being completed. Based on the presence of differential settlement underneath the building, it is likely that the foundation will need to be removed and replaced. To accurately assess the foundations condition the City would need to have a Soil Test completed, as well as a Concrete Study. Without this additional testing and a preliminary design process it is too challenging to accurately estimate the cost of remodeling. MacNichol stated that the process of obtaining enough information to give an accurate estimate would likely delay the project by at least 90 days and may be costly.

MachNichol stated that the Quonset Hut will also need to be addressed. Though it is possible to move the Structure, it is recommended that it be evaluated for seismic stability before being occupied. Councilor Kozlowski stated that the EVCC would like to explore the possibility of the Quonset Hut as a future site for operations.

It is the recommendation of Project Manager Carter MacNichol that the structure on Underhill be removed and a new building constructed.

**Mayor Scott adjourned the meeting at 4:07 pm**

**MINUTES APPROVED THIS**  
**5<sup>th</sup> DAY OF AUGUST, 2020**

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Michael Scott, Mayor

Attest:

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Cynthia Alamillo, City Manager/Recorder