

Monthly Council Report

Public Works -- July 2020

Printed August 3rd, 2020

Description	Amount		Comments
Total water produced from filter plant & wells to Manzanita distribution system for last 30 days	9,984,833	Gallons	Well source – 9,984,833 Surface source – 0
New water services installed	2		Total services – 1798 2020 total installs - 10
Leaks repaired	1		1 service line leak, 0 main line leak
Locates for construction	25		Approx. 14 hours of labor
Rainfall for the last month	1.53	Inches	Month prior to report. July average is 1.22

Admin

- Public Works part-time closes on the 6th with selection process starting the 10th.
- Dunes 8# development has completed most of the underground construction. Road construction is under way.

Water

- Staff is demoing different vacuum excavation equipment for replacement of our current unit.

Roads

- Potholing for the storm has been completed. And predesign work should be completed by the end of the month.
- Crews continue to work on ROW clearing, clearing around signs and hydrants.
- Graffiti is a big problem and has taken up lots of department time.

MANZANITA DEPARTMENT OF PUBLIC SAFETY
July 2020 REPORT

- Homicide
- Kidnap
- Sexual Assault
- Assault Simple
- Assault Serious
- Assault/Police Officer
- Domestic Disturbance
- Disorderly Conduct
- Resisting Arrest
- Menacing
- Harassment
- Escape
- Reckless Endangering
- Weapon

[illegible]

Burglary Residence
Burglary Business
Attempted Burglary
Prowler
Arson
Reckless Burning
Criminal Mischief
Theft
Unauth Use Veh
Unlawful Entry Veh
Robbery
Trespass
Littering
Fraud
NSF Check
Forgery
OTHER OFF/CRIMES
City Ordinance
Animal Complaint
Fish and Game
Civil
Drug/Liquor
Misuse/ Incom 911
Fireworks
Susp. Circumstances
Disturbance

Figure 1 shows a 3x3 grid of 27 small squares arranged in three columns and nine rows. The grid is divided into three vertical sections. The left section has three columns of three squares each. The middle section has three columns of three squares each. The right section has three columns of three squares each. The grid is labeled with numbers 1 through 12, indicating the position of each square. The numbers are: 1 (top-left), 2 (top-middle), 3 (top-right), 4 (middle-left), 5 (middle-middle), 6 (middle-right), 7 (bottom-left), 8 (bottom-middle), 9 (bottom-right), 10 (bottom-left), 11 (bottom-middle), 12 (bottom-right).

Accidents
Warnings
Citations
Crimes
Parking Warnings
Parking Citations
Abandoned Vehicles
Vehicle(s) Towed

1	5	11
5	86	91
3	19	26
	3	6
19	161	33
6	32	34
	1	1

	1
	31 62
	7 9
	3
	2 5

9	77 107
9	39 97
	1

Death Natural
Suicide/Attempt
Missing / Lost
Runaway
Drowning
ARREST
Criminal
Warrant
Detox
POH
OTHER
Loss/Found Property
Residential Checks
Medical Assist
Fire Dept. Assist
Alarms
Unfounded
Open Window/Door
Public Assist
Other

Manz	19 to date	Neh	19 to date	Whe	19 to date
Mon Year		Mon Year		Mon Year	
	1				
	1				1
3	7				
1	6	1	3		1
8	26		1		
3	43				1
4	9		2		3
2	13		1		2
4	19	1	1	1	1
6	20		1		3
3	12	1	1		
36	305	5	22	2	8
	15				8

	Nehalem		19 to date		Oswald		19 to date
No Camp Permit Disp							
Camping Proh. Area							
No Day Use Permit		6	87				
Viol. Posted Parking	1	4	1	10	40	51	
Handicap Parking							
Traffic Violation	11	13	1	1	5		
General Reg Viol.	3	31	2		15		
Search & Rescue	1	1				2	
Ranger Assist		6	1	1	9	1	
Vandalism							
Litter	2	2		1	1		
Minor in Possession							
Furnishing Alcohol							
Security Checks	51	389	417	40	285	291	
Crimes						2	
Other	3	15	31	2	54	44	
Arrest							
	Wheeler			Nehalem			County
Law Assist		4	8	1	7	12	14 127 143

08/03/2020
Date

City of Manzanita

Building Department

Report for June 2020

Number of Applications for Building Permits.....	6
Number of Building Permits Issued.....	5
Number of New Homes this Year.....	4
Number of Commercial Permits.....	1
Number of Department Inspections	30 (+7 STR)

Total valuation on building permits this month	\$691,043.00
Year to date	\$3,521,683.17

	This Month	Year to Date
Building permit fees collected	\$3,721.60	\$20,312.40
Mechanical permit fees collected from permits	\$802.50	\$4,038.69
Plumbing permit fees collected from permits	\$260.45	\$3,156.70
State surcharges collected*	\$574.14	\$3,419.94
Building plan review fees collected	\$2,347.23	\$12,288.76
Investigation fees collected	\$0	\$0
Special inspection	\$0	\$0
TOTAL REVENUE	\$7,705.92	\$43,216.49

*12% State of Oregon Surcharge of base permit fee for building, mechanical and plumbing permits is charged on each permit, does not include plan reviews.

MANZANITA TRANSIENT LODGING

RECAP AS OF AUGUST 4, 2020

There are 264 properties or intermediaries that collect transient lodging taxes for the City.

256 are licensed short term rentals

7 are motels or bed & breakfasts which are licensed as businesses

1 lodging intermediary (expedia.com)

There are currently NO short term rental licenses available in the capped zones.

There are currently SIXTEEN properties on the waiting list.

There are currently TWO applicants in the process to get onto the waiting list.

Of the 256 licensed short term rentals:

231 (90.2%) are in the capped zones (6 are grandfathered in the SRR zone)

25 (9.8%) are in the C1 or R4 zones

Of the 256 licensed short term rentals:

169 (64.8%) are agency managed

90 (33.2%) are owner managed

REVENUE COMPARISONS

(The 2% lodging tax increase began on October 1, 2012. 15.5% of the revenues listed below go to the Tourism Promotion Fund.)

First Quarter 2020 Revenue Comparison: (with 12 outstanding reports)

First quarter 2019: \$126,270.17

First quarter 2020: \$116,438.82

Difference: - \$9,831.35 (due date was extended until July 31, 2020 due to COVID-19)

First Quarter 2020 Revenue Breakdown (to date):

Agency managed short term rentals: \$63,933.73

Owner managed short term rentals: \$9,164.93

Motels and Bed &Breakfasts: \$31,258.95

Lodging Intermediaries: \$10,293.91

Second Quarter 2020 Revenue Comparison: (with 28 outstanding reports)

Second quarter 2019: \$261,903.06

Second quarter 2020: \$112,845.90

Difference: - \$149,057.16

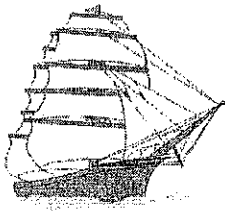
Second Quarter 2020 Revenue Breakdown (to date):

Agency managed short term rentals: \$62,098.25

Owner managed short term rentals: \$7,930.35

Motels and Bed &Breakfasts: \$24,948.11

Lodging Intermediaries: \$17,869.19



City of Manzanita

Ashley Myers, Municipal Court Clerk
MANZANITA COUNCIL REPORT
August 5, 2020

Manzanita Municipal Court June 2020

Court was held on June 19, 2020 and processed a total of twenty-five (25) new cases. Zero (0) defendants successfully participated in the Court's Violation Bureau. Of these new cases that were set for appearance, they are broken down as follows;

2	Traffic/Moving Violations
21	Parking Offenses
2	Ordinance Violations
0	Short Term Rental Ordinance Violations

Accounting June 2020

Total Receipts	\$ 2,867.50
Bail Bonds Held	\$ 0.00
Bail Released	\$ 0.00
Refunds	\$ 250.00
NSF	\$ 0.00

Distributed/Allocated	\$ 2,617.50
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Next Court is Friday, July 17, 2020 -

1:30 PM Open Court – Traffic/Parking Citations
Trials by Affidavit

1:50 PM Trial – Moving Violation Citation

Thank you,

Ashley Myers
Municipal Court Clerk

ci.manzanita.or.us

Security & Mitigation
User Statistics
Update Report



Joshua Lamar Gandy

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SUMMARY

There were zero data or security breaches in July.

Our site uptime was 99.87%, .03% downtime was during updates that could not be completed with the databases active, .1% of this was during a multi-site DDOS (denial of service) attack originating from South Africa on July 27th. During the DDOS, site availability was intermittent for about an hour.

SECURITY & MITIGATION STATISTICS

Security Totals

- 134,217 bots attempted to exploit site vulnerabilities - over 100k bots hit the site during the DDOS
- 312 IP Addresses blacklisted for attempting to access the admin section
- 50 brute force attacks mitigated (attacks designed to crash the site)
- 9,881 various other minor attacks were made
- Major attacks Originated from South Africa, China, Ukraine, Russia, USA, Latvia, and Canada
- An average of 18 IP addresses (bots) per hour probed the site for vulnerable code
- 5,449 attempts were made to access bogus URL's - Significant reduction from previous months
- 933 attempts were made to access files that do not exist

STATISTICS

Traffic

- 11,920 Site Visits (Site visits are people that stayed more than 2 minutes on the site)
- 7,111 Unique Visitors (Unique Visitors are unique devices / IP addresses)
- 178,215 Page views
- 399,707 Page hits
- 293 Unique site visits per day average
- Fridays have the most page visits at 3,878 (avg)
- Saturday has the least page visits at 2,209 (avg)
- 1.443 Terabytes of data were served for the month - nearly triple last month
- The site was 50% busier between the hours of 7am and 8pm
- People from 52 countries visited the site
- 90% of visitors were from the USA, 4% were from Canada, 1% Russia, 1% Italy, 1% Czech Rep.

Interaction - Highest Engagement

- The Covid Open Businesses list / Take out / Closures list was most downloaded at 331 times
- The Zoning Address Map was 2nd at 328 times
- The Covid update was 3rd at 246 times
- The Council meeting audio files continue to gain in popularity. Current peak complete listens are 129 for the 6/30 meeting. Engagement average number for all Council audio is up at 1255.
- The Manzanita Questions and Answers saw 174 downloads most by out of area IP Strings
- The Covid19 page is still the most popular with: 7,991 visitors, Followed by the city council page: 4,129, 4th of July: 4,111, and the Press Releases page: 3,934

STATISTICS

Top Search Referrers

- Google Searches: 6,366
- Bing: 448
- DuckDuckGo: 195
- Yahoo: 144

Top Link Referrers:

- Facebook: 1,188
- ExploreManzanita.com: 68
- Potb.org: 25
- pdxparent.com: 10

Top ways people browsed the site:

- Chrome: 41%
- Safari: 32%
- Firefox: 5%
- Mobile browsers: 18%
- Other Browsers: 4%

Operating systems accessing the site:

- Windows: 32%
- iOS: 22%
- Android: 18%
- Macintosh: 17%
- Linux: 10%

Most used search queries: Manzanita, Manzanita Oregon, City of Manzanita, Manzanita City Hall, is manzanita open for short term rentals, manzanita vacation spots, manzanita open businesses

UPDATE REPORT

- Website backend and database was updated 23 times
- Website databases were backed up 2x daily
- Server was updated 3 times
- Site modules requiring manual access were updated 23 times
- 712 page updates
- All pages and updates had rules added for mobile devices
- 3 broken links were fixed
- 3 new sections were added: Employment, Water (in development), and the City Hall Project (In development and not yet visible)

Summary

This month you can really see the tourist impact on the website, while its not reflected in the top stats above, the unlisted statistics illustrate tourists coming to the city site for help and direction on covid related items such as what is open and closed, where they can stay, camping availability and so forth.

There was a huge uptick in bandwidth served this month. This is very positive in that it is showing that more visitors are paying attention to city government and actively engaging in city activities.

The DDOS attack that occurred on July 27th was directed at US Cities, and initial investigations suggest that it was intended to disrupt vacation destinations specifically. What is interesting is on the Oregon coast, the only cities on the target list were Astoria, Manzanita, and, perhaps oddly, Gold Beach.

Trends im seeing on the site is the continued use as a covid resource, city information, and now we are seeing it being used more for local tourist information as well. Overall the city website is has returned to the original trend of growing use which was expected as tourist season is in full swing, plus hotter temperatures in the city, and clear skies.

Not listed above is that the mayors video updates are also growing in engagemnet, with each having an average of 225 views, which is nearly parallel to the views on Facebook.

Sincerely,

Joshua Lamar Gandy

BILLS FOR APPROVAL OF PAYMENT

From (07/29/2020 - 08/04/2020)

VENDOR	TOTAL	ADMIN	POLICE	BLDG	COURT	PARKS	Underhill	ROADS	Visitors Cnt	WATER
CHARTER (INTERNET SERVICE)	\$231.68	\$114.98	\$116.70							
ESRI (LICENSING)	\$1,900.00									\$1,900.00
FERGUSON (PLUMBING SUPPLIES)	\$791.85									
MANZANITA LUMBER (BUILDING MATERIALS)	\$24.23									
MUNI REVS (STR CENSUS MONITORING)	\$395.00	\$395.00								
ONE CALL (PROFESSIONAL SERVICES)	\$41.16									
OTAK (ENGINEERING SERVICES)	\$5,221.50									\$5,221.50
PACIFIC ALARM SYSTEMS (ALARM SERVICE)	\$648.00									\$648.00
PACIFIC OFFICE AUTOMATION (COPY SERVICE)	\$14.91	\$14.91								
RTI (PHONE SERVICE)	\$700.34	\$211.60	\$101.21							\$387.53

BILLS FOR APPROVAL OF PAYMENT

From (07/29/2020 - 08/04/2020)

VENDOR	TOTAL	ADMIN	POLICE	BLDG	COURT	PARKS	Underhill	ROADS	Visitors Cnt	WATER
TRAILKEEPERS OF OR. (PROFESSIONAL SERVICES)	\$7,472.44							\$7,472.44		
TILLAMOOK COUNTY (PROFESSIONAL SERVICES)	\$2,500.34			\$2,500.37						
TILLAMOOK PUD (ELECTRIC SERVICE)	\$299.54	\$50.59	\$122.66			\$83.36	\$42.93			
VERIZON (CELL PHONE SERVICE)	\$778.89	\$80.80	\$323.10	\$40.40					\$51.84	\$282.75
TOTALS	\$21,019.88	\$867.88	\$663.67	\$2,540.77	\$0.00	\$83.36	\$43.33	\$7,472.44	\$51.84	\$8,439.78