

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: CITY MANAGER CYNTHIA ALAMILLO

RE: REGULAR COUNCIL MEETING OF SEPTEMBER 9, 2020

DATE: AUGUST 31, 2020

Enclosed are the agenda and supplemental materials for your next regular Council meeting. The following is some additional information:

PUBLIC COMMENTS AND COMMUNICATIONS

CONSENT AGENDA

Please see the attached memorandum on this item.

NEW BUSINESS

EVCNB Annual Update. Members of the Emergency Volunteer Corps of Nehalem Bay will present an update on activities since their report to the Council last year.

Proclamation September Emergency Month. Same as last year, the Mayor will consider approving a proclamation to declare September as a preparedness month of 2020. Enclose is the proclamation.

Public Health and Safety Committee. Members of this committee will introduce the purpose and goals they would like to accomplish with this new local initiative.

OLD BUSINESS

Update to Cherry Trail. *Recommended action: Move to allow the Assistant City Manager to amend C2 Recreation Consulting contract to include the creation of a City Trail Master Plan and to develop a scope of work and budget for the Council to approve at the October City Council Meeting. See the enclosed documents for more information.*

Amendment to building ordinance. *Recommended action: Move to read "AN ORDINANCE AMENDING SECTIONS 1.4, 1.10, 2.1, 2.2, 2.5, 2.6, 2.7, 2.8, 2.9, OF CITY OF MANZANITA ORDINANCE NO. 96-03 AN ORDINANCE PROVIDING ADMINISTRATION & ENFORCEMENT OF BUILDING CODES" by title only for its second and final reading and to tentatively approve said Ordinance as of its final reading. See the enclosed documents for more information.*

Discussion on needed IT services. Staff will continue discussing the needed IT services that will enhance our customer service, improve efficiency, and add value to our services.

CITY MANAGER REPORTS

Department update: This portion of the agenda is a rotating report from the department managers on activities and issues within their departments. This month you will hear brief updates from the following: James Walker, City Attorney; Kori Sarrett, City Auditor; Martin Chaw, City Financial Consultant; Erik Harth, Police Chief; Dan Weitzel, PW; Kristin Grassetth, Assistant City Manager, Scott Gebhart, Building Official; Nina Jarvis, Finance; Ashley Myers, Court & Water; Judy Wilson, STR; and Josh Gandy, IT.

Municipal Court date: The next court is September 11, 2020

Planning Commission Meeting: The next meeting is September 28, 2020

STR Ordinance Oversight Work Group Meeting: The next meeting is September 15, 2020