

M E M O R A N D U M

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: ASSISTANT CITY MANAGER KRISTIN GRASSETH

RE: RESTRUCTURING BUILDING DEPARTMENT UPDATE

DATE: JULY 30, 2020

PROGRESS REPORT:

The proposed Building Fee increase has been approved by council at the July 8, 2020 council meeting and will become effective September 1, 2020.

Martin Chaw of FCS group is continuing work on the cost recover study to evaluate the fees that cover the work that is being done and the time it takes to prepare and process applications with building and planning departments. Currently there is a tentative completion date of August.

Ordinance 20-01 amending Ordinance 93-06 is before Council tonight for its first reading. Ordinance 20-01 has been revised to reflect up to date statues and guidelines with current Building Codes as referenced in the OAR's.

E- Permitting training will continue weekly through the end of the year. Implementation is scheduled for September.