

CITY OF MANZANITA

FEE SCHEDULES – JANUARY 2013

LAND USE/ DEVEL	Comp Plan or Zone Amendment..... \$ 1,000 Variance..... 300 Conditional Use: Planned Development..... 900 Other..... 350 Land Partition: Administrative..... 200 Planning Commission..... 450 Subdivision Plat Review: Tentative Plan..... \$20 per lot plus..... 450 Subdivision Final Plat Review..... \$10 per lot plus..... 200 Zoning/Planning Review of Building Permits – Administration Commercial & Multi-family..... 200 1 & 2 Family & Manufactured Dwellings..... 125 Accessory Structures..... 60 Geo Hazard, Beaches & Dunes, Flood Zone Review..... 60 Dune Grading Permits..... No Charge Similar Use Determinations..... 250 Variance in conjunction with Subdivision..... 150 Appeals Staff Decisions (subject to refund if reversed)..... 250 Planning Commission..... 300 Copy of Comp. Plan..... 15 Copy of Zoning Ordinance..... 25 Copy of Subdivision Ordinance..... 20 Design Reviews..... No Charge
PUBLIC WORKS	System Development Charges: Water..... Inside or Outside City Limits..... \$ 6,400 Storm Drainage..... Inside City only..... 174 Park Construction..... Inside City only..... 60 Water Connection..... 375.61 Rate: Residential Water* In City..... Per Mo/6000 Gallons/Per Unit..... 34.50 Rate: Residential Water* Outside City..... Per Mo/6000 Gallons/Per Unit..... 45.50 Late Fee..... 10 Disconnect/Reconnect Fee by Request or for Delinquent Water Shut Off..... 35 Reconnect Fee for Delinquent Water Shut Off – After Hours..... 70 Driveway Permits..... 100 Street Right of Way Work Permits..... 50, 150, Retainer Plan Review..... No Charge Private Road and Utility Construction Planning..... No Charge

* Billed Quarterly

CITY OF MANZANITA FEE SCHEDULE – Cont'd

BUILDING:	Structure	Valuation of Finished Structure (average: refer to ICC Table)	
	Plumbing & Mechanical	Based on Number of Appliances and Fixtures & Plan Review	
	Address Issuance		No Charge
	Fire/Life Safety Inspection – Short Term Rentals		\$ 75
COURT:	Late Fee		15
	Returned Item Fee		35
	Reinstatements	Early Per Offense	50
		Late Per Offense	100
	Trial Filing Fee		50
		Failure to Appear for Trial	100
		DMV Trial Records	25
	Finance Charges on Payment Contracts		Various
	True and Certified Copies	Per Page Closed Documents	1
		Faxes	5
		First Page	1
		Each Additional Page	1
	Collection Costs	Surcharge	25%
	Abeysance Fees		Equal to Minimum Fine
POLICE DEPT:	Police Reports		15
	Finger Printing		20
	Admin Costs Associated with Towed Vehicles		75
ADMIN:	Lien Search		5
	Returned Item Fee		35
	Business License Permit – Billed Annually	1 – 2 employees	75
		3 – 5 employees	100
		6 + employees	125
	Short Term Rental Inspection		75
	Short Term Rental Annual Permit		500
	Copying Fee	Per Page25
	Detailed Research Fee	Employee Hourly Rate	
	Use of Live Trap		No Charge
	Use of Chimney Brushes		No Charge
	Use of Park		No Charge
	Special Event Permits		No Charge
	Liquor License Applications or Renewals		No Charge
	<u>Sign Permits</u>		
	New, permanent, free-standing or awning	\$	25
	A-frame/sandwich board or portable sign		20
	Alteration of permitted sign		25
	Sign retrieval fee		40

**Tillamook County Electrical Permit and Fee
Revenues and Expenditures
2006-2011**

Year	<u>Electrical Permits and Fees</u>				% of County		
	County Total Revenues (\$) (inc Manzanita)	County Total Expenditures (\$) (inc Manzanita)	Surplus/ (Deficit) (\$)	% of Surplus / (Deficit)	Manzanita Total Revenues (\$)	revenues from Manzanita	# of permits from Manzanita
2006	201,062	99,227	101,835	102.6%	17,081	8.5%	128
2007	212,810	106,018	106,792	100.7%	11,026	5.2%	80
2008	149,356	94,497	54,859	58.1%	8,593	5.8%	87
2009	162,606	101,527	61,079	60.2%	13,950	8.6%	104
2010	125,819	106,057	19,762	18.6%	9,446	7.5%	75
2011	159,645	112,400	47,245	42.0%	10,976	6.9%	80
TOTAL	\$1,011,298	\$619,726	\$391,572	63.2%	\$71,072	7.0%	554

PROPOSED RESOLUTION
FOR COUNCIL CONSIDERATION 6/9/10

RESOLUTION NO. 10-_____

A RESOLUTION AMENDING INSPECTION AND PERMIT FEES FOR
SHORT TERM RENTAL PERMITS

WHEREAS, Section 3 of Ordinance 10-03 establishes regulations on short term rentals within the City; and,

WHEREAS, Section 3 of Ordinance 10-03 provides that the City Council by resolution may establish fees for short term rental licenses and inspections; now, therefore;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANZANITA:

Section 1. The inspection fee for any new short term rentals and reinspection of existing short term rentals shall be \$75. The annual short term rental license fee shall be \$500 for the period beginning August 1 and ending July 31 of the following year. No reduction in fee shall be given for a short term rental in operation for less than 12 months. A short term rental license which is not renewed by October 1 of each year will be considered void.

Section 2. No later than July of each year, the City Manager or designee shall refund a portion of the short term rental license fee to the person who paid the fee. Such refund shall be equal to the amount of transient lodging tax remitted to the City under Ordinance 87-5 up to a maximum of \$350.00 during the permit year.

Section 3. The Civic Improvements Reserve shall be credited with \$100.00 of each annual short term rental license fee collected. The balance of the annual short term rental license fee and all of the inspection fees collected shall be credited to the General Fund.

Section 4. Resolution 05-05 adopted by the City Council on June 8, 2005 is hereby repealed.

PASSED by the City Council and signed by me in authentication of its passage this 9th day of June, 2010.

Garry R. Bullard, Mayor

ATTEST:

Jerald P. Taylor, City Manager/Recorder

**Exhibit A – City of Manzanita Building Permit Fees
Effective January 1, 2009**

Total Valuation	Fee
\$1.00 to \$500.00	\$10.00
\$501.00 to \$2000.00	\$10.00 for the first \$500.00 plus \$1.50 for each additional \$100.00 or fraction thereof to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$32.50 for the first \$2,000.00 plus \$6.00 for each additional \$1000.00 or fraction thereof to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$302.40 for the first \$25,000.00 plus \$7.80 for each additional \$1000.00 or fraction thereof to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$497.40 for the first \$50,000.00 plus \$5.40 for each additional \$1000.00 or fraction thereof to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$767.40 for the first \$100,000.00 plus \$4.20 for each additional \$1000.00 or fraction thereof to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$2,447.40 for the first \$500,000.00 plus \$3.60 for each additional \$1000.00 or fraction thereof to and including \$1,000,000.00
\$1,000,001.00 and up	\$4,247.40 for the first \$1,000,000.00 plus \$2.40 for each additional \$1000.00 or fraction thereof
Other Inspections and Fees:	
1. Inspections outside of normal business hours	\$36.00 per hour*
(Minimum charge – two hours)	
2. Reinspection fees	\$36.00 per hour*
3. Inspections for which no fee is specifically indicated	\$36.00 per hour*
(Minimum charge – one-half hour)	
4. Additional plan review required by changes, additions, or revisions to plans	\$36.00 per hour*
(Minimum charge – one-half hour)	

*Or the total hourly cost to the City, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

CITY OF MANZANITA

543 Laneda Avenue • Manzanita, OR 97130 • 503-368-5343

FOR DEPARTMENT USE ONLY

Permit Number: _____

Building Permit Number: _____

Date Issued: _____

Issued By: _____

PLUMBING PERMIT

JOB SITE INFORMATION

Address: _____

Directions to inspection site: _____

OWNER INFORMATION

Name: _____

Address: _____

City: _____ State _____ Zip _____

Phone (_____) _____ Fax (_____) _____

Local Government Approvals

Plumbing or Building Official _____

Date _____

PLUMBING PERMIT FEES

Residential Commercial Government Industrial

	Cost (each)	No. of Items	Sum
(1) 1 & 2 Family Dwellings			
(a) Per each bathroom (new construction) <input type="checkbox"/> 1bath \$212.50 <input type="checkbox"/> 2 baths \$245.00 <input type="checkbox"/> 3 baths \$287.00			
(b) Per each 1/2 bathroom (new construction)	\$ 64.25	_____	_____
(c) Water service per 100'	\$ 28.00	_____	_____
(d) Sanitary and storm sewer service per 100'	\$ 28.00	_____	_____
(e) Minor installation (per fixture)	\$ 15.00	_____	_____
(f) Special equipment or DMV alteration	\$ 40.00	_____	_____
(2) Manufactured Dwellings and Prefabricated Structures (circle one)			
(a) Connection to existing drain, sewer and water (initial installation)	\$ 40.00	_____	_____
(b) New sanitary and storm sewer	\$ 28.00	_____	_____
(c) New water service	\$ 28.00	_____	_____
(3) RV and Manufactured Dwelling Parks			
(a) Base fee (includes 5 or less spaces)	\$190.00	_____	_____
(b) 6 to 19 spaces (base fee plus cost per space)	\$ 33.00	_____	_____
(c) 20 or more spaces (base fee plus cost per space)	\$ 23.00	_____	_____
(d) Structures and storm sewer system (per fixture)	\$ 15.00	_____	_____
(4) Commercial Industrial and Dwellings Other Than one or Two Family			
(a) 3 or less fixtures	\$ 57.50	_____	_____
(b) Base fee (includes 4 to 10 fixtures)	\$184.00	_____	_____
(c) 11 or more fixtures (base fee plus cost per fixture)	\$ 20.00	_____	_____
(d) Water service (first 100')	\$ 47.50	_____	_____
(e) Building sanitary sewer (first 100')	\$ 47.50	_____	_____
(f) Building storm sewer (first 100')	\$ 40.00	_____	_____
(g) Additional 100' or part thereof (water or sewer)	\$ 22.00	_____	_____
(5) Miscellaneous Fees			
(a) Reinspection	\$ 61.50	_____	_____
(b) Specially requested inspections (per hour)	\$ 40.00	_____	_____
(c) Water Heaters	\$ 30.75	_____	_____
(d) Backflow devices	\$ 30.75	_____	_____
(6) Total of Fees Collected:			
(A) Enter total of above fees (minimum permit fee \$40 Res/\$50 Comm.		_____	_____
(B) Investigative fee (equal to [a])		_____	_____
(C) Enter 12% surcharge (.12 x [A])		_____	_____
(D) Plan review (refer to [2], [3], and [4] above) 30 % of line (A):		_____	\$ _____
GRAND TOTAL:		_____	_____

Applicant must hold an Oregon Registration to conduct a plumbing business or be exempt from registration requirements.

I hereby certify that, to my knowledge, the above information is true and correct. All work to be performed shall be in accordance will all governing laws and rules.

I am the property owner doing my own work.

I am the property owner hiring a plumbing contractor. License No.: _____ Expires _____

I am licensed with the Building codes Division. License No.: _____ Expires _____

I am registered with the Construction Contractors Board. Registration No.: _____ Expires _____

I am registered with the Landscape Contractors Board. Registration No.: _____ Expires _____

Contractor Name: _____ CCB # _____

Address: _____ City Business License _____

Signature: _____ Date _____

Email: _____

REINSPECTION FEE MAY BE ASSESSED AFTER SECOND CORRECTION NOTICE

Date _____
 By _____
 Bldg. Permit No. _____
 CCB No. _____
 City. Lic. No. _____

MECHANICAL PERMIT CITY OF MANZANITA

City Hall
 543 Laneda Avenue
 Manzanita, OR 97130
 Phone 503-368-5343

Permit No. _____
 Fee _____
 Surcharge 12% _____
 Plan Review 35% _____
 Total _____

Permit shall be obtained prior to commencement of installation for all appliances which are to become a fixture to the building, for relocations, replacements, or changes to duct work or burners.

Inspection is required before cover. Gas piping to be inspected before gas is turned on by supplier.

Contractor _____ CCB # _____	Owner _____
Address _____	Address _____
Phone _____	Addition _____ Gas Connection _____
Email _____	Appliance _____
<input type="checkbox"/> Residential <input type="checkbox"/> Commercial	Make _____
Application made for <input type="checkbox"/> new installation <input type="checkbox"/> replacement	BTU Input _____ Floor Area _____
	Vent Size _____ Fuel _____

ITEM	NO.	FEE	AMOUNT	ITEM	NO.	FEE	AMOUNT
For Insurance Permit		\$25.00		Air Handling Unit to 10,000 Cu. Ft.		\$32.30	
Install. Ls 100,000 BTU		\$32.30		Air Handling Unit over 10,000 Cu. Ft.		\$37.95	
Install. More 100,000 BTU		\$37.95		Air Conditioning Unit		\$32.30	
Install. Floor Furnace		\$23.15		Kitchen Exhaust System		\$23.15	
Install. Suspended Heater		\$32.30		Hood and Exhaust		\$16.15	
Install. Wall Heater		\$32.30		Domestic Type Fireplace/Pellet/Wood Stove		\$23.15	
Floor Mounted Unit Heater		\$32.30		Commercial or Industrial Incinerator		\$45.00	
Boiler/Compr. 3 HP 100,000 BTU		\$16.50		Appliance or accessory to any heating or			
Boiler/Compr. 15 HP 500,000 BTU		\$22.50		comfort cooling system not covered above		\$23.15	
Boiler/Compr. 30 HP 1,000,000 BTU		\$19.00		Gas Piping System (1 to 4 outlets)		\$13.10	
Boiler/Compr. 50 HP 1,750,000 BTU		\$33.50		For each gas piping system of 5 or more outlets		\$ 2.80	
Boiler/Compr. over 50 HP 1,750,000 BTU		\$56.50		Dryer Vent		\$23.15	
Heat Pump		\$42.20		Whole House Ventilation		\$23.15	

Commercial Work Valuation _____ Minimum Commercial Fee \$50

Inspector's Comments _____

This permit is issued pursuant to OAR 918-440-0050. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days after last received inspection.

Approved _____ Date _____ Owner
 Contractor
City Building Official Signature of Applicant

REINSPECTION FEE MAY BE ASSESSED AFTER SECOND CORRECTION NOTICE