



City of Manzanita

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SPECIAL EVENT PERMIT

OCTOBER 2020

APPLICANT:

Tyler Tronson
Palladin Productions
11242 SE Hwy 212
Clackamas, OR 97015

EVENT:

Filming Hulu TV Series Shrill in Manzanita from October 18 -23, 2020.

On September 18, 2020 staff was approached by Tyler Tronson from Palladin Productions about filming in Manzanita for the Hulu TV series Shrill.

Applicant completed the City application for staff review on September 30, 2020. The application includes to rent the City Plaza October 20-23; close Pacific Lane and Beach Street October 21-23; and close one traffic lane on Tie Lane October 21 – 23. The production company indicated that the filming crew ranges from 10 to 80 members.

Organizers want to film at the property located at 745 Beach St from October 18 – 23, 2020. The special event permit includes requests for street closures and the rental of the City Plaza.

From October 23 – 28, 2020; a small crew of 10 would remain at the house restoring it. During this time, the crew would just be cleaning the house and no special requests are made. Therefore, these dates are not included in this special event permit.

At its October 7, 2020 meeting, the Manzanita City Council APPROVED this Special Event Permit subject to the following conditions:

RENT OF CITY PLAZA – Tuesday, October 20, 2020 through Friday, October 23, 2020.

1. Organizers are applying to rent the City Plaza to be used as the filming base camp. Production trucks and trailers would be parked there. The site would also be used as a catering area. See the attached site plans.
2. The rent of the site only includes the open areas. The filming crew would not have access to any enclosed area of the school, including the school restrooms and the Quonset hut; and they cannot obstruct the parking area for the current tenants.

3. City would notify and provide contact information to the current City Plaza tenants: Howells Floor Covering and Watchman Services.
4. Applicant would be allowed to place signs in the lot. No signs along Division St and Manzanita Avenue shall be allowed.
5. Division St and Manzanita Avenue shall not be closed in any way, including intermittently, to vehicle and pedestrian traffic.
6. Applicant would have to identify the location of their porta potty area prior to approval.
7. Applicant would be allowed to place temporary tents on site.
8. Filming crew will have a couple of vans to transport crew from the filming house to the base camp. It is expected that these transport trips would not generate any additional traffic to the adjacent residential areas.
9. Applicant must bring their own signs, traffic cones, barricades and any other equipment needed. Signs must be easy to read and visible from a distance.
10. Applicant must make advance arrangements to place signs on the lot the night prior to discourage people from parking there. If there are cars parked on site, applicant would have to wait for the owner or try to find the owner. The City shall not toll cars.
11. Organizers shall be responsible for cleaning up trash after the event. Any markings on the street, lot or sidewalk must be washed off within one day.

STREET CLOSURES – Wednesday, October 21, 2020 – Friday, October 23, 2020.

12. Organizers are applying for two street closures:
 - a. Beach St between Beeswax Ln and Tie Ln
 - b. Pacific Ln between Beach St and Carmel Ave
 - c. See attached site plan
13. Both streets would be closed for the following dates and times:
 - a. Wednesday, October 21, 2020 – 7:00 am through 9:00 pm
 - b. Thursday, October 22, 2020 - 10:00 am through 11:59 pm
 - c. Friday, October 23, 2020 – 12:00 am though 2:00 am
14. Applicant shall get written consent from all property owners adjacent to all portions of both street closures. Written consent must be submitted prior to approving this permit. **If applicant is not able to get all written consents, the City cannot process this permit, or the street closure shall be reduced.**
15. Applicant must make advance arrangements to place signs on the streets the night prior to discourage people from parking there. If there are cars parked on site, applicant would have to wait for the owner or try to find the owner. The City shall not toll cars.

16. Applicant must provide a plan for property owners that are immediately adjacent to the street closures to access their properties through out the filming days.
17. Applicant must hire their own traffic flaggers and they should be on site for the whole closure.
18. Applicant must bring their own signs, traffic cones, barricades and any other equipment needed. Signs must be easy to read and visible from a distance.
19. Organizers shall be responsible for cleaning up trash after the event. Any markings on the street or sidewalk must be washed off within one day.
20. After approval and during filming, no other portions of the streets, or any other streets shall be closed. If the production extends the street closure the City will immediately revoke the permit.

TRAFFIC LANE CLOSURE – Wednesday, October 21, 2020 – Friday, October 23, 2020

21. Applicant is requesting a traffic lane closure for Tie Ln the following dates and times:
 - a. West bound traffic lane between Pacific Ln just south of 773 Beach St.
 - b. Wednesday, October 21, 2020 – 7:00 am through 1:00 pm
 - c. Thursday, October 22, 2020 – 6:00 pm though 11:59 pm
 - d. Friday, October 23, 2020 – 12:00 am though 2:00 am
22. Applicant shall notify the affected homeowners.
23. Applicant must hire their own traffic flaggers and they should be on site for the whole closure.
24. Applicant must bring their own signs, traffic cones, barricades and any other equipment needed. Signs must be easy to read and visible from a distance.
25. Organizers shall be responsible for cleaning up trash after the event. Any markings on the street or sidewalk must be washed off within one day.
26. Tie Ln shall not be completely closed (both traveling lanes) in any way, including intermittently, to vehicle and pedestrian traffic.
27. After approval and during filming, no other portions of the street, or any other streets shall be closed. If the production extends the closure the City will immediately revoke the permit.

NO PARKING SIGNS – Sunday, October 18, 2020 – Thursday, October 22, 2020.

28. Organizers are applying for the following areas to be ‘No Parking’ areas (see attached site plan):
 - a. Gravel parking area, west side of Tie Ln between Pacific Ln and Beach St.
 - i. Sunday, October 18, 2020 & Monday, October 19, 2020– 7:30 am through 7:30 pm

- ii. Wednesday, October 21, 2020 & Thursday, October 22, 2020 – 5:30 am through 8:30 pm
 - b. East side of Beach St between Pacific Ln and Tie Ln
 - c. South side of Pacific Ln between Beach St and Carmel Ave
 - d. Gravel area between Carmel Ave and Beach St.
 - i. The three above locations will not allow parking on:
 - ii. Wednesday, October 21- Thursday, October 22, 2020 – 5:30 am through 8:30 pm
29. Applicant must bring their own signs, traffic cones, barricades and any other equipment needed. Signs must be easy to read and visible from a distance.
30. Organizers shall be responsible for cleaning up trash after the event. Any markings on the street or sidewalk must be washed off within one day.
31. After approval and during filming, no other portions of the right-of-way, or any other areas shall be ‘No Parking’. If the production extends the no parking areas, the City will immediately revoke the permit and may issue citations.

ADDITIONAL CONDITIONS FOR THE PERMIT.

32. Applicant must provide before October 19, 2020 the required certificate of insurance to the City for general liability and property damage coverage for this event in a minimum coverage amount of \$2,000,000. This is the standard amount required for all special event permits. The City of Manzanita must be listed as an additional name insured on this policy.
33. Applicant must pay total permit fee of \$15,000.
34. Filming crew shall follow the attached Covid guidance.
35. For the street closures, in the event of an emergency, emergency service personnel and apparatus must be allowed to get through.
36. Manzanita Police will not be able to enforce the street closures and the ‘No Parking’ areas.
37. Applicant shall provide effective notifications to all residents, not just those adjacent to the filming areas. This can be accomplished by placing a couple of large signs with the filming schedule throughout Carmel and/or Laneda Avenue. Carme Avenue is a main street and is used by many in the City, not just homeowners from that area.
38. Notifications shall include the contact information of the person that will be on site to address any issues – someone that can make decisions on site.
39. Applicant wishes to bring generators and they would be place on private property. Applicant shall coordinate directly with the property owners for permission. Applicant will try to minimize the noise of the generator. The City will not be held liable for any issues in the agreement made between property owners and the production company.

40. This permit is just for October 18 – 23, 2020, and City Council approval will be required for subsequent events.

Kristin Grasseeth, Assistant City Manager
October 1, 2020