



City of Manzanita

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TIDBITS FOR THE WEEK ENDING 10-23-2020

POLICE

- Completed yearly policy updates
- All staff completed required yearly ethics training and mental health training

CITY MANAGER

- Met with Mr. Pence, Dan from public works, Councilman Nuttall and Mayor Scott regarding the stormwater issue at Classic and Dorcas Streets. Mr. Pence is looking into a possible solution which could address the problem. He will get back to us with his findings.
- Speaking of stormwater, I have been looking into any grants that may be available for storm water projects. Thanks to Councilman Aschenbrener for the listing of possible grants.
- I have reached out to the attorney representing the Andersons and the property at 166 3rd St. I am hopeful we can reach full resolution to this problem.
- Conducted our first staff meeting and getting acquainted with staff. Thanks to everyone for making me feel at home.
- Our franchise agreement with Recology is expired, (there is provision for it to continue while a new contract is negotiated). One item that I think has merit, which is not currently in the agreement, is a “free dump day”. Usually it is done in the spring, is limited to city residents and one load per resident. (no hazardous waste). This could be done at the city yard or at another city location. This helps with items people typically put in their side yards and tend to neglect to get rid of them. The cost of the “dump” is absorbed as part of

the franchise agreement. If there is interest in this by council, I will attempt to get it added to our new agreement. Please let me know your thoughts on this.

ADMINISTRATION

- Water/Court – Processing water payments as we bill quarterly so she is extremely busy just processing deposits but was able to attend a couple online training courses as well.
- Finance – Working on minutes for the last month, balancing checking account and LGIP plus attended 4 training classes for the up and coming conversion and 1 training on the E-permitting processing.
- STR – processing 3rd quarter taxes and setting up re-inspections
- Assistant City Manager – Meeting with Jerry and builder to discuss Planning of Subdivision possibilities, making sure HULU filming goes off without a hitch or complaints. Trying to get reorganized so that I can resume some of my other duty's now that John is here.

BUILDING

- Implementation of ePermitting continues and is on schedule for a November 23rd launch date.
- Complaint received about a retaining wall on Cherry Ln. After investigation I determined the work was being done without the required permits. After investigation permits have been issued.
- Finishing up new permit applications for building.
- 8 building inspections
- 3 Short term rental inspections
- 2 complaints resolved

PUBLIC WORKS

- City was awarded a \$75,000 FEMA grant to complete a study on the current Poysky reservoir site to determine site compatibility for new seismic resilient reservoir system, other options, and design and construction costs.
- Crews have completed about 90% of ROW clearing North of Laneda Ave. Next week crews will continue on ROW clearing South of Laneda.
- Public Works has purchased from Oregon State surplus a water filter system for \$3500. This system will be installed into a cargo trailer. The Project is a joint effort with City staff and PWAT (Public Works Augment Team). The Filter system is a United States Marine Corp field water purification system. It was purchased for by the federal government in 2011 for \$194,580.00 and can produce water at a rate of 4 gallons per minute from lakes and streams and 3 gallons a minute from saltwater.