

# City of Manzanita

P.O. Box 129

Manzanita, OR 97130

Ph (503) 368-5347 Fax (503) 368-5198 E-mail publicworks@ci.manzanita.or.us

## Permit Application for construction/use within the public right-of-way

Type of application (only check one):  Driveway (\$100.00)  Excavation/Utility (\$150.00 + deposit)  Non-excavation/Other (\$50.00)

(please print)

Applicant Name:

Phone #:

Mailing Address:

Address of site:

City:

T 3N R 10W Sec:  Tax Lot:

State:  Zip:

Contractor performing work:  Contractor Phone #:

### General Requirements

- 1) Construction or use shall not commence prior to issuance of permit. Permit will not be issued until all fees have been received by the City.
- 2) Provide plans/detailed drawing which includes property corners, type and location of use/construction.
- 3) Submitted permit will be reviewed by Public Works and assessed conditions and applicable fees for issuance of permit. Applicant will be notified by phone within 7 business days of receipt of application of either acceptance or denial of permit application.
- 4) Applicant certifies that all applicable rules and regulations will be adhered too.
- 5) Any changes in construction from submitted plans must be made in writing by applicant and approved by the Public Works Dept.
- 6) Permit expires one year from date of issue.
- 7) Failure to follow items set forth in the permit will result in a stop work order and/or appropriate monetary penalties.

**Applicant Signature:**

Date:

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### OFFICE USE ONLY

Permit Fee \$  
(City Hall)

Performance Guarantee Deposit \$

Receipt #  
(City Hall)

Proof of Insurance verified by:  
(City Hall)

Permit #

Permit Granted / Denied

By

Date

Initial inspection:

By

Date

Final inspection:

By

Date