

# MANZANITA ORDINANCE 10-3 CHANGE SUBMITTAL FORM

## 2020 SHORT TERM RENTAL OVERSIGHT PROJECT

**NOTE:** Provide below, if possible, wording that you, or the organization that you represent, believe should be considered by the short-term rental ordinance oversight workgroup for recommendation to the City Council. All proposals will be included in the final report to the City Council, whether recommended or not. If you would like assistance in preparing your comments, or would like to discuss your proposal, please contact City Councilor Steve Nuttall, [snuttall@ci.manzanita.or.us](mailto:snuttall@ci.manzanita.or.us).

**PROPONENT:** Jo Newhouse, representing STR Workgroup; Manzanita Ordinance 10-3, Revise as follows:

### PROPOSED CHANGE:

#### Section 4. Standards.

##### d. Local Contact Person.

The owner shall post as required in Section 2(a) and keep on file with the City the name and telephone number of a local contact person(s) who shall be responsible for responding to questions or concerns regarding the operation of the short term rental. This information must be kept current. Any change in local contact person must be reported to the City at least 14 days prior to the date the change takes effect. A new Short-Term Rental Local Contact Person Registration form must be completed and submitted to the City, and the re-issued City license must be posted as required in Section 2(a) before the property may be again rented. Page 5 – City of Manzanita Ordinance 10-03 - regulating short term rentals (Amended by Ordinance 16-05; 12/7/16) The local contact person must be available to accept and immediately respond to telephone calls on a 24-hour basis at all times that the short-term rental is rented and occupied. ~~At all other times, the local contact person shall respond within 24 hours.~~ The local contact person must have a key to the rental unit and be able to respond physically within ~~thirty (30) twenty (20)~~ minutes to address issues at the dwelling unit or must have arranged for another person to perform the same duties within the same timeframe. The name and phone number of this alternative contact person must be kept on file with the City and be listed as a secondary local contact person on the Short-Term Rental License Certificate. The requirement for identifying a local contact person applies to each person or entity making arrangements for renting a given short term rental.

**REASONING:** Conforms with Tillamook County.

**IMPACT:** (TO BE COMPLETED BY STAFF):