



Tidbits for the week ending November 11, 2020

Police

- Gave an update to council on PD operations at the Council meeting

Code Enforcement Specialist:

- Processed transit lodging tax payments and updated related spreadsheets & documents
- Scheduled and processed several new and periodic STR inspections
- Continued work and correspondence related to updating the STR ordinance
- Monitored real estate listings for STRs listed for sale or sold
- Presented the STR workgroup report and STR update at the November City Council meeting
- Processed new business license applications and updating related spreadsheets
- Sent delinquent business license letters
- Worked on Planning Commission minutes

Assistant City Manager:

- Preparing Planning Commission Agenda
- Merchant Agreement for New Credit Card Services
- E permitting Training
- Building and Planning related items (zoning and building violation)
- First reading of Ordinance 20-23 Planning fee increase presentation.

Finance:

- I completed a training for the deposit express machine (though there are still a few kinks to work out) and got that installed.
- coded all of my cash receipts for the month of October and got them entered into the system (and ready for the bank statement)
- prepared my staff reports for next week.
- The City had \$709,427.47 in revenue for the month of October. Keep your eyes out for a breakdown of those monies next week.

Water:

- Continuing to learn the operations of Caselle in getting water accounts with their technical assistance
- Continuing to work with PayClix in adjusting their application to work with our new system
- Caught up in processing the bulk of payments that have flooded in the past few weeks
- We ask for patience from our water customers as AutoPay gets adjusted to run early next week- to avoid double payments we ask customers to be patient and not pay by check this week
- Reminder: no late fees for 3rd quarter water

Court:

- Finishing filing October citations in preparation for November court next Friday

- Seeing a large number of 'Camping in City Limits' citations- I feel it would be a good idea to educate the community on this ordinance as owners have friends visiting and as a way to stay safer from COVID they are staying overnight in their vans/ RVs/ campers whether pulled onto private property or in the public right of way, but getting a \$500 citation. Visitor Bureau and STR owners could add this to their notice posted in the units.

City Manager:

- Worked on the ODOT trail grant letter of intent
- Working on a Council orientation binder for incoming Council member
- Spoke with the City Attorney and the City risk management company regarding an upcoming issue.
- Working with Recology, the city's waste franchisee, concerning the upcoming franchise renewal.
- I will be presenting a letter of commendation to Dan Weitzel for his work obtaining the \$75,000 grant for the Poysky Reservoir study.(I would normally do this at a Council meeting, but with the current state of our zoom meetings it not practical). Congratulations Dan!

PUBLIC WORKS

- Crews have completed a large portion of ROW clearing south of Laneda Ave.
- Laneda Ave beach access bench that was destroyed by a motor vehicle last year has been replaced with a new concrete bench.
- Public Works has purchased a 2010 Chevy Silverado from the Oregon reuse program. This vehicle will be used by staff for day to day use. Cost was \$6,500 and took the place of the Mini truck staff was looking at. Staff will outfit the truck for work. By using this program, we saved about \$7,500.
- We completed our annual **Disinfection byproducts**. **Disinfection byproducts** can form when chlorine, reacts with naturally present compounds in the water. The formation of these products mainly takes place during reactions in which organic substances. The maximum level is Trihalomethanes 0.080 mg/l and Haloacetic Acids is 0.060. The City water tested had no detection for Haloacetic Acids and .0011 for trihalomethanes.