

**AMENDMENT NO. 01
AGREEMENT FOR PROJECT MANAGEMENT SERVICES**

This Amendment No. 01, made and entered into on this _____ day of _____ 2021, modifies the Agreement for Project Management Services between the **CITY OF MANZANITA** (Owner) and **SHIELS OBLETZ JOHNSEN INC**, an Oregon Corporation (“SOJ”) dated June 4, 2020 (Manzanita/SOJ Agreement).

RECITALS

- A. Pursuant to the Manzanita/SOJ Agreement, Owner has retained SOJ to provide services related to the development project on the property they own at Division Street N and Manzanita Avenue in Manzanita, Oregon. The Project includes construction of a new City Hall building and associated site improvements (the “Project”).
- B. Owner and SOJ desire to agree to the terms under which such services will continue to be performed.

AGREEMENT

- 1. **Scope of Work.** SOJ shall carry out the services as outlined in Exhibit A.
- 2. **Compensation.** SOJ shall perform the services on a time and materials basis at the rates set forth in Exhibit A. The Estimated Maximum Compensation authorized under this Amendment No. 01 shall be **Fifteen Thousand Dollars** (\$15,000). Billings and payments for services shall be as outlined in Section 5 of the Manzanita/SOJ Agreement.
- 3. **Time of Performance.** Time is of the essence of this Agreement. This Agreement shall be effective January 1, 2021 and, subject to Section 13 in the Manzanita/SOJ Agreement, shall terminate on April 15, 2021 unless further amended.
- 4. **Amendment.** This Agreement may be further amended upon mutual written consent of the parties.
- 5. **ALL OTHER TERMS AND CONDITIONS OF THE MANZANITA/SOJ AGREEMENT REMAIN UNCHANGED. IN THE EVENT OF ANY INCONSISTENCIES, THE TERMS OF THIS AMENDMENT No. 01 SHALL CONTROL**

IN WITNESS WHEREOF, the parties have entered into this Amendment as of the date first herein above written.

CITY OF MANZANITA

SHIELS OBLETZ JOHNSEN, INC.

Francesca Gambetti, Managing Director

EXHIBIT A
Amendment No. 1
Scope of Services/Hourly Rates
Owner Representative Services
City of Manzanita – City Hall Project

Scope of Services

1. Assist Owner with development and implementation of “Manzanita Listens” program.
2. Assist Owner with evaluation of alternative project development solutions.
3. Assist Owner with development of a project delivery approach, including architect selection, contractor selection and selection of other third party consultants as needed. Assist with drafting RFP’s , contracts and other related project delivery documents.
4. Assist Owner with development of funding strategy for Project. Research potential financing sources and provide summaries for Owner review.
5. Conduct regular Owner Meetings to communicate Project issues, decisions and seek approval of critical Project documents. Prepare and promptly distribute minutes of the Owner Meetings.
6. Prepare for and attend Owner’s City Council, committee, or community meetings as requested.
7. Assist Owner with development of a project schedule.

Hourly Rates

SOJ Staff	Hourly Rate
Carter MacNichol, Sr Project Manager	\$225
Amy Copeland, Project Manager	\$185