

## MEMORANDUM

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**FROM: ASSISTANT CITY MANAGER KRISTIN GRASSETH**

**RE: REGULAR COUNCIL MEETING OF FEBRUARY 3, 2021**

**DATE: JANUARY 29, 2021**

Enclosed are the agenda and supplemental materials for your next regular Council meeting. The following is some additional information:

### CONSENT AGENDA

Please see the attached memorandum on this item.

### NEW BUSINESS

**COVID Update:** Mayor Mike Scott will give an update on the recent move to low-risk status.

**Staff Vacation Accrual:** Please see attached memo from Interim City Manager.

### OLD BUSINESS:

**Geo Tech report on Emergency Well:** Public Works Director Dan Weitzel, will give an update to Council as a grant fulfillment requirement.

**Disinfection Feasibility Study:** Public Works Director Dan Weitzel, will give an update to Council as a grant fulfillment requirement.

**HDR Contract & OEM Grant for Resiliency Study:** Please find attached the HDR and OEM contracts for the reservoir study. The study is \$100,000 project to determine cost, basic design, site conditions, and 10% of engineering. \$75,000 is paid by OEM and \$25,000 is budgeted in the Water Budget, Professional Services.

*Recommended Action: Move to approve Short form agreement between The City of Manzanita and HDR AND HDR Engineering, Inc. for professional services in connection with the project known as Manzanita Water Storage Feasibility Study Project and authorize the Mayor to sign it on behalf of the City.*

*Recommended Action: Move to approve the agreement with Oregon Military Department, Office of Emergency Management as part of the hazard mitigation grant program for the water storage tank storage feasibility study and authorize the Mayor to sign on behalf of the City.*

**CITY MANAGER REPORTS:**