



# CITY OF MANZANITA

P.O. Box 129, Manzanita, OR 97130-0129  
Phone (503) 368-5343 | Fax (503) 368-4145 | TTY Dial 711  
ci.manzanita.or.us

DEPARTMENT: CITY MANAGER  
STAFF REPORT  
CITY COUNCIL MEETING  
COUNCIL MEETING May 5, 2021

**TO:** Mayor and City Council  
**FROM:** John Kunkel, City Manager  
**SUBJECT:** Approval of The Manzanita Farmers Market Special Event Permit

## RECOMMENDATION

Council approve a special event permit for the Manzanita Farmers Market. The permit will be for Fridays of each week from June 11-September 17, 2021. The hours of the event are, 4:00-7:00 PM. The address of the permit is, 635 Manzanita Ave., (Underhill Plaza).

## EXECUTIVE SUMMARY

At last months Council meeting, Council heard a request from Clyff Young, the Director of the Manzanita's Farmers Market, requesting to operate the market for the upcoming year. Council agreed to allow the market to operate at the Underhill plaza site.

Mr. Young has filled out his request and I have check with Tillamook County as to their requirements. It would appear everything is in order, with the exception of a diagram of the Market lay out. Staff requests that as part of this approval, the Market must submit a diagram of its' intended layout. (Tillamook County is also requesting a copy of the diagram).

## FISCAL IMPACT

There will be some expenses for restrooms, washing stations and public works staff time preparing the site.