



# CITY OF MANZANITA

P.O. Box 129, Manzanita, OR 97130-0129  
Phone (503) 368-5343 | Fax (503) 368-4145 | TTY Dial 711  
ci.manzanita.or.us

DEPARTMENT: CITY MANAGER  
STAFF REPORT  
CITY COUNCIL MEETING  
COUNCIL MEETING May 5, 2021

**TO:** Mayor and City Council  
**FROM:** John Kunkel, City Manager  
**SUBJECT:** Consideration of approving Ordinance 21-05, establishing a Short Term Rental Operator License Fee.

## RECOMMENDATION

Council open the public hearing, receive testimony and then approve Ordinance 21-05 for first reading by title only.

## EXECUTIVE SUMMARY

The County of Tillamook will begin to collect a Short Term Rental Operator Fee beginning July 1, 2021. This fee is on a sliding scale based on gross quarterly revenues generated by the rental unit. There has been discussion that the City of Manzanita should adopt this fee as well. This fee based on, recent rental history, would generate approximately \$120,000 of revenue per year.

There has been discussion on what the funds should be used for, and that issue remains to be settled. Staff would propose that Council approve the fee, thus the County and City would be on the same timeline for instituting the fee. Staff would also propose that the fees collected be placed in a special fund until such time the ultimate usage of the monies is determined.

## FISCAL IMPACT

Approximately \$120,000 annually, based on recent City of Manzanita short term rental income.