

RESOLUTION NO. 21-04

A RESOLUTION SETTING THE LATE FEE RELATED TO SHORT-TERM RENTAL LICENSE RENEWALS

WHEREAS, Ordinance No. 10-03 establishes regulations on short-term rentals within the City; and,

WHEREAS, Section 5(a) of Ordinance No. 10-03 provides that “Failure to pay the required license renewal fee, determined by resolution of the City Council, or to submit any form or document required for renewal by the annual August 1 due date shall result in the assessment of a late fee as determined by resolution of the City Council”; and,

WHEREAS, in 2010 City Council set a \$25-dollar late fee for owners that do not pay the license renewal fee or submit appropriate documentation to the City; and,

WHEREAS, license renewals and documentation required have increased and staff time to collect information and process fees have also increased; and

WHEREAS, City Council wishes to set a late fee that covers the cost of staff time required to process late short term rental license renewal applications and required documentation; now, therefore;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANZANITA:

Effective June 10, 2021, the late fee for failure to pay the required license renewal fee or to submit any form or document required for renewal by the annual August 1 due date shall be \$50.00.

PASSED by the City Council and signed by me in authentication of its passage this 9th day of June 2021.

Michael Scott, Mayor

ATTEST:

Leila Aman, City Manager/Recorder