

# Short Term Rental Licensing and Inspection Fees

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Manzanita City Council  
Meeting

October 6, 2021

# Action Requested

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- Approve fee increases for the purpose of cost recovery for short term rental licensing and inspections.

# Annual STR Renewal Fee

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- Staff are not proposing any changes to the STR renewal fee at this time.
- Will be subject of future council discussion.

# Reasons for proposed increases:

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STR Ordinance 10-03 Section 3(b) requires that the short-term rental application fee include the cost of staff time to process the application and the initial Short-Term Rental inspection.

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STR license application and inspection fees have not been increased since 2010.

# Short-Term Rental Application Fee

- The STR application fee has been \$75 since 2010 and includes the initial inspection.
- The actual cost based on staff hourly rates to process the STR application and to coordinate & perform the inspection is \$250.

# Current Short-Term Rental Inspection Fees

- The fee for ordinance-required periodic re-inspections has been \$75 since 2010.
- There is currently no fee for follow-up inspections required to confirm that identified deficiencies have been corrected.
- There is currently no fee for random inspections needed to confirm safety or conformity of the STR property when issues are reported or discovered.

# Proposed Short-Term Rental Inspection Fees to Increase Cost Recovery

- The actual costs based on staff hourly rates to coordinate & perform STR inspections are:
  - Required periodic re-inspections - \$150
  - Follow up inspections to confirm correction of identified deficiencies - \$75
  - Other random inspections needed - \$150

# Action Requested

Approve Resolution 21-16 repealing Resolution 14-06 and replacing it with 21-16 amending inspection and license fees for short term rentals and adding new inspection fees for short term rentals.

- Increase the STR license application & inspection fee from \$75 to \$250.
- Increase the periodic re-inspection fee from \$75 to \$150.
- Add a \$75 fee for follow-up inspections.
- Add a \$150 fee for other random inspections.