



QUARTERLY TRANSIENT TAX REPORT

- ( ) 1ST QTR-JAN/FEB/MAR ( ) 2ND QTR-APR/MAY/JUNE
( ) 3RD QTR-JUL/AUG/SEPT ( ) 4TH QTR-OCT/NOV/DEC

DUE ON OR BEFORE THE LAST DAY OF MONTH FOLLOWING THE REPORTING QUARTER

DATE \_\_\_\_\_ OWNER NAME \_\_\_\_\_

MCA# \_\_\_\_\_ RENTAL STREET ADDRESS \_\_\_\_\_

1. GROSS RENTS:

Enter total amount of all consideration received for occupancy including all non-optional fees (other than taxes) such as booking/reservation fees; cleaning fees; pet charges; fees for extra vehicles, people or beds; etc.; and any amounts received from Transient Lodging Intermediaries. \$ \_\_\_\_\_

2. LESS ALLOWABLE DEDUCTIONS:

- a) Monthly rent (long-term/monthly rentals) \$ \_\_\_\_\_
b) Rent that VRBO remitted Taxes to the City for \$ \_\_\_\_\_
c) Rent that Airbnb remitted Taxes to the City for \$ \_\_\_\_\_
(Airbnb only pays the taxes on reservations booked May 1, 2021, and later. All other taxes are your responsibility to pay.)
c) TOTAL allowable deductions (Total of Line 2a, 2b and 2c) \$ \_\_\_\_\_

3. TAXABLE RENTS (Line 1 minus Line 2c) \$ \_\_\_\_\_

4. TAX CALCULATION (9% of Line 3) \$ \_\_\_\_\_

5. SUBTRACT COLLECTION FEE RETAINED (5% of Line 4) \$ \_\_\_\_\_

6. TOTAL TAX DUE (Line 4 minus Line 5) \$ \_\_\_\_\_

7. PENALTIES:

a) Delinquent one month after close of the quarter
If submitted and/or paid after the last day of month following the quarter, enter the greater of \$100 or 10% of the tax due (10% of Line 6) \$ \_\_\_\_\_

b) Delinquent two months after close of the quarter
If submitted and/or paid after the last day of the second month following the quarter, also enter the greater of \$150 or 15% of the tax due (15% of Line 6) \$ \_\_\_\_\_

8. INTEREST: Enter 1% of taxes due (1% Line 6) per month or portion of month beginning the first day of delinquency \$ \_\_\_\_\_

9. TOTAL PENALTIES & INTEREST (Total of Line 7a, Line 7b and Line 8) \$ \_\_\_\_\_

10. TOTAL TAX, PENALTIES & INTEREST (Total of Line 6 and Line 9) \$ \_\_\_\_\_

11. ADJUSTMENT IF APPLICABLE (add any prior shortage/subtract any prior overpayment) \$ \_\_\_\_\_

12. TOTAL TAX, PENALTIES & INTEREST DUE TO THE CITY \$ \_\_\_\_\_

I DECLARE, UNDER PENALTY OF MAKING A FALSE STATEMENT, THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF, STATEMENTS MADE HEREIN ARE CORRECT AND TRUE.

SIGNED \_\_\_\_\_ TITLE \_\_\_\_\_

This tax report must be submitted by the due date even if you had no taxable rent for this quarter.