



**COUNCIL RESOLUTION No. 22-15**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANZANITA, OREGON, REPEALING RESOLUTION 21-16 AND REPLACING IT WITH RESOLUTION 22-15 AMENDING INSPECTION AND LICENSE FEES FOR SHORT TERM RENTALS.**

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**WHEREAS**, Section 3 of Ordinance No. 10-03 establishes regulations on short-term rentals within the City; and

**WHEREAS**, Section 3 of Ordinance No. 10-03 provides that the City Council by resolution may establish fees for short-term rental licenses and inspections; and

**WHEREAS**, Section 3 of Ordinance No. 10-03 requires that “the fee shall include the cost of staff time to process the application and the initial Short-Term Rental inspection,” the City Council wishes to set fees which more effectively cover the cost of staff time required to process short term rental license applications and perform short term rental inspections;

**Now, Therefore, be it Resolved that:**

Section 1. Effective August 1, 2023, the annual short-term rental license renewal fee shall be \$850 for the period beginning August 1 and ending July 31 of the following year. Effective August 1, 2023, the Civic Improvements Reserve shall be credited with \$150 of each annual short-term rental license fee collected.

Section 2. Effective November 9, 2022, the short-term rental license initial application and inspection fee shall be \$650 for any new short-term rental application.

Section 3. Effective November 9, 2022, the fees related to short-term rental inspections shall be as follows:

- a) The fee for periodic re-inspections as required in Section 5(b) of Ordinance 10-03 shall be \$350.
- b) The fee for all follow-up short-term rental inspections shall be \$325.
- c) The fee for all other short-term rental inspections shall be billed at \$225 per hour with a minimum one-hour fee. Additional inspection time shall be billed in half-hour increments.

Section 4. The balance of the annual short term rental license renewal fee, the initial application and inspection fee, and all other fees collected noted in section 3 shall be credited to the General Fund.

Section 5. Effective November 9, 2022, Resolution No. 21-16 adopted by the City Council on October 6, 2021, is hereby repealed.

Introduced and adopted by the City Council on **November 9, 2022.**

This resolution is effective on **November 9, 2022.**

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Michael Scott, Mayor

ATTEST:

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Leila Aman, City Manager/ City  
Recorder