



CITY OF MANZANITA

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February 20, 2024

Jim Pentz
Pine Grove Properties, Inc.
P.O. Box 569
Manzanita, Oregon 97130

RE: Completeness Letter – Annexation and Zone Change
Planning File #24007

Mr. Pentz:

The City of Manzanita received your Annexation and Zone Change applications for property off of Meadows Drive. City staff reviewed the application against the submittal requirements and determined the application is **COMPLETE**. The City will mail a separate Notice of Public Hearing.

Please contact me if you have any questions.

Respectfully,

Leila Aman
City Manager
(503) 368-5343