



CITY OF MANZANITA

P.O. Box 129, Manzanita, OR 97130-0129
Phone (503) 812-2514 | Fax (503) 368-4145 | TTY Dial 711
planning@ci.manzanita.or.us

SIGN PERMIT

Date: / /

File #:

Once submitted, application materials and applicant information become public record.

APPLICANT INFORMATION:

Project Contact Name:		Company:	
Mailing Address:			Zip:
Phone(s):		Email:	
City Limits:	Urban Growth:	Yes	No

SITE INFORMATION:

Site Address:	
Map & Tax Lot(s):	Zone:

BRIEF DESCRIPTION:

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Sign Permit- \$150 + 5% Tech Fee

1. Completed Request Form (An invoice with payment instructions will be emailed once all required documents have been received)
2. Email a PDF Copy of all documents to building@ci.manzanita.or.us. All drawings must be to scale.
3. Required information on a permit application:
 - a. Provide a drawing to scale of the proposed sign or signs indicating dimension, materials, lighting, structural elements, and location on building or property.
 - b. Location and size of any existing signs that are not intended to be removed.
4. **See Manzanita Zoning Ordinance 95-4, Section 4.070 Sign Requirements**