



## CITY OF MANZANITA

167 S 5th Street - Manzanita, Oregon 97130  
P.O. Box 129, Manzanita, OR 97130-0129  
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April 28, 2025

Nathaniel Palmer

1233 Cherry Lane

Lake Oswego, Oregon 97034

RE: Completeness Letter – Herron’s Rest Subdivision  
Township 3 North; Range 10 West; Section 29CA; Tax Lot #200.

Mr. Palmer:

The City of Manzanita received your application to proceed with the 26-lot subdivision on the above identified property.

City staff reviewed the application against the submittal requirements in Ordinance 95-5 and determined the application to be **COMPLETE**. Staff also notes the following:

1. The submitted plans are to a scale of 1"=20' where the Ordinance requires a scale of 1"=50'. This is acceptable if approved by the appropriate City agency.
2. Please indicate on Sheets A1 to A4 whether Viridian Architecture or HBH Engineering is the surveyor of record.
3. This is the second phase of a prior planned unit development approval. It is therefore appropriate to include previous information regarding traffic studies, wetland reports, agency requirements, and so forth, with this application. The

applicant can coordinate with the City regarding this item.

The City will begin processing the application and provide a separate Notice of Public Hearing.

Please contact me if you have any questions.

Respectfully,

A handwritten signature in black ink, appearing to read 'Leila', followed by a long horizontal flourish.

Leila Aman

City Manager

(503) 812-2514