



# CITY OF MANZANITA

Finance Department  
P.O. Box 129, Manzanita, OR 97130-0129  
Phone (503) 812-2514 | Fax (503) 368-4145 | TTY Dial 711  
ci.manzanita.or.us

## Fiscal Year 2024/25 Fourth Quarter Budget Report

| Department             | Category                         | FY 24/25<br>Adopted Budget | FY 24/25<br>Actuals | Over /<br>(Under) | Percent       |
|------------------------|----------------------------------|----------------------------|---------------------|-------------------|---------------|
| <b>General Fund</b>    | <b>Revenue</b>                   |                            |                     |                   |               |
|                        | Property Taxes                   | 265,260                    | 281,535             | 16,275            | 106.1%        |
|                        | Revenue from Collections         | 1,833,000                  | 2,034,500           | 201,500           | 111.0%        |
|                        | Revenue from Other Agencies      | 172,389                    | 144,776             | (27,614)          | 84.0%         |
|                        | Uses of Money & Property         | 35,000                     | 175,694             | 140,694           | 502.0%        |
|                        | Charges for Services             | 60,000                     | 40,368              | (19,632)          | 67.3%         |
|                        | Loan Proceeds                    | 3,436,944                  | 3,328,414           | (108,530)         | 96.8%         |
|                        | Other Revenue                    | 5,000                      | 7,086               | 2,086             | 141.7%        |
|                        | Transfer from Water Utility Fund | 199,357                    | 199,357             | 0                 | 100.0%        |
|                        | Transfer from Building Fund      | 22,475                     | 22,475              | 0                 | 100.0%        |
|                        | Transfer from Closed Funds       | 177,540                    | 177,540             | 0                 | 100.0%        |
|                        | <b>Total Revenue</b>             | <b>6,206,965</b>           | <b>6,411,744</b>    |                   | <b>103.3%</b> |
| <b>Administration</b>  | <b>Expenditures</b>              |                            |                     |                   |               |
|                        | Personnel Services               | 634,000                    | 613,497             | (20,503)          | 96.8%         |
|                        | Materials & Services             | 642,900                    | 483,470             | (159,430)         | 75.2%         |
|                        | Capital Outlay                   | 9,000                      | 0                   | (9,000)           | 0.0%          |
|                        | <b>Total Expenditures</b>        | <b>1,285,900</b>           | <b>1,096,967</b>    |                   | <b>85.3%</b>  |
| <b>Public Safety</b>   | <b>Expenditures</b>              |                            |                     |                   |               |
|                        | Personnel Services               | 749,650                    | 665,645             | (84,005)          | 88.8%         |
|                        | Materials & Services             | 97,000                     | 75,793              | (21,207)          | 78.1%         |
|                        | <b>Total Expenditures</b>        | <b>846,650</b>             | <b>741,438</b>      |                   | <b>87.6%</b>  |
| <b>Municipal Court</b> | <b>Expenditures</b>              |                            |                     |                   |               |
|                        | Personnel Services               | 41,095                     | 38,016              | (3,079)           | 92.5%         |



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|-------------------------|----------------------------|----------------------------|---------------------|-------------------|--------------|
| <b>Municipal Court</b>  | <b>Expenditures</b>        |                            |                     |                   |              |
|                         | Materials & Services       | 8,600                      | 5,281               | (3,319)           | 61.4%        |
|                         | <b>Total Expenditures</b>  | <b>49,695</b>              | <b>43,297</b>       |                   | <b>87.1%</b> |
|                         |                            |                            |                     |                   |              |
| <b>Parks</b>            | <b>Expenditures</b>        |                            |                     |                   |              |
|                         | Personnel Services         | 12,151                     | 8,612               | (3,539)           | 70.9%        |
|                         | Materials & Services       | 17,500                     | 9,482               | (8,018)           | 54.2%        |
|                         | <b>Total Expenditures</b>  | <b>29,651</b>              | <b>18,094</b>       |                   | <b>61.0%</b> |
|                         |                            |                            |                     |                   |              |
| <b>Non Departmental</b> | <b>Expenditures</b>        |                            |                     |                   |              |
|                         | Materials & Services       | 98,670                     | 14,719              | (83,951)          | 14.9%        |
|                         | Debt Service               | 155,340                    | 155,332             | (8)               | 100.0%       |
|                         | Transfer to City Hall Fund | 4,074,944                  | 3,966,414           | (108,530)         | 97.3%        |
|                         | Transfer to Road Fund      | 100,000                    | 100,000             | 0                 | 100.0%       |
|                         | <b>Total Expenditures</b>  | <b>4,428,954</b>           | <b>4,236,466</b>    |                   | <b>95.7%</b> |
|                         |                            |                            |                     |                   |              |
| <b>Water Utility</b>    | <b>Revenue</b>             |                            |                     |                   |              |
|                         | Charges for Services       | 1,609,130                  | 1,661,304           | 52,174            | 103.2%       |
|                         | Use of Money & Property    | 7,000                      | 61,667              | 54,667            | 881.0%       |
|                         | Other Revenue              | 1,172,000                  | 210,861             | (961,139)         | 18.0%        |
|                         | <b>Total Revenue</b>       | <b>2,788,130</b>           | <b>1,933,832</b>    |                   | <b>69.4%</b> |
|                         |                            |                            |                     |                   |              |
| <b>Water Utility</b>    | <b>Expenditures</b>        |                            |                     |                   |              |
|                         | Personnel Services         | 655,407                    | 512,157             | (143,250)         | 78.1%        |
|                         | Materials & Services       | 392,900                    | 221,901             | (170,999)         | 56.5%        |
|                         | Capital Outlay             | 1,171,500                  | 192,521             | (978,979)         | 16.4%        |



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|--------------------------------------------|-----------------------------------|----------------------------|---------------------|-------------------|---------------|
| <b>Water Utility</b>                       | <b>Expenditures</b>               |                            |                     |                   |               |
|                                            | Debt Service                      | 180,000                    | 174,756             | (5,244)           | 97.1%         |
|                                            | Transfer to General Fund          | 199,357                    | 199,357             | 0                 | 100.0%        |
|                                            | Transfer to PW Equip Reserve Fund | 17,000                     | 17,000              | 0                 | 100.0%        |
|                                            | <b>Total Expenditures</b>         | <b>2,616,164</b>           | <b>1,317,693</b>    |                   | <b>50.4%</b>  |
|                                            |                                   |                            |                     |                   |               |
| <b>Well Field &amp; Transmission Lines</b> | <b>Expenditures</b>               |                            |                     |                   |               |
|                                            | Materials & Services              | 119,800                    | 99,445              | (20,355)          | 83.0%         |
|                                            | <b>Total Expenditures</b>         | <b>119,800</b>             | <b>99,445</b>       |                   | <b>83.0%</b>  |
|                                            |                                   |                            |                     |                   |               |
| <b>Water SDC</b>                           | <b>Revenue</b>                    |                            |                     |                   |               |
|                                            | Charges for Services              | 69,000                     | 209,502             | 140,502           | 303.6%        |
|                                            | Use of Money & Property           | 6,000                      | 142,845             | 136,845           | 2380.7%       |
|                                            | <b>Total Revenue</b>              | <b>75,000</b>              | <b>352,346</b>      |                   | <b>469.8%</b> |
|                                            |                                   |                            |                     |                   |               |
| <b>Water SDC</b>                           | <b>Expenditures</b>               |                            |                     |                   |               |
|                                            | Materials & Services              | 42,000                     | 0                   | (42,000)          | 0.0%          |
|                                            | Capital Outlay                    | 630,340                    | 85,573              | (544,767)         | 13.6%         |
|                                            | <b>Total Expenditures</b>         | <b>672,340</b>             | <b>85,573</b>       |                   | <b>12.7%</b>  |
|                                            |                                   |                            |                     |                   |               |
| <b>Building</b>                            | <b>Revenue</b>                    |                            |                     |                   |               |
|                                            | Revenue from Collections          | 293,991                    | 393,530             | 99,539            | 133.9%        |
|                                            | Use of Money & Property           | 1,000                      | 14,783              | 13,783            | 1478.3%       |
|                                            | Transfer from Bldg Reserve Fund   | 4,580                      | 4,580               | 0                 | 100.0%        |
|                                            | <b>Total Revenue</b>              | <b>298,571</b>             | <b>412,892</b>      |                   | <b>138.3%</b> |



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|-----------------------|-----------------------------|----------------------------|---------------------|-------------------|---------------|
| <b>Building</b>       | <b>Expenditures</b>         |                            |                     |                   |               |
|                       | Personnel Services          | 118,034                    | 112,232             | (5,802)           | 95.1%         |
|                       | Materials & Services        | 175,491                    | 128,680             | (46,811)          | 73.3%         |
|                       | Transfer to General Fund    | 22,475                     | 22,475              | 0                 | 100.0%        |
|                       | <b>Total Expenditures</b>   | <b>316,000</b>             | <b>263,387</b>      |                   | <b>83.4%</b>  |
|                       |                             |                            |                     |                   |               |
| <b>Transportation</b> | <b>Revenue</b>              |                            |                     |                   |               |
|                       | Revenue from Collections    | 88,000                     | 121,185             | 33,185            | 137.7%        |
|                       | Revenue from Other Agencies | 1,592,000                  | 325,154             | (1,266,846)       | 20.4%         |
|                       | Use of Money & Property     | 2,000                      | 27,131              | 25,131            | 1356.6%       |
|                       | Other Revenue               | 1,000                      | 337                 | (663)             | 33.7%         |
|                       | Transfer from General Fund  | 100,000                    | 100,000             | 0                 | 100.0%        |
|                       | <b>Total Revenue</b>        | <b>1,783,000</b>           | <b>573,808</b>      |                   | <b>32.2%</b>  |
|                       |                             |                            |                     |                   |               |
| <b>Transportation</b> | <b>Expenditures</b>         |                            |                     |                   |               |
|                       | Personnel Services          | 102,134                    | 78,745              | (23,389)          | 77.1%         |
|                       | Materials & Services        | 81,200                     | 37,991              | (43,209)          | 46.8%         |
|                       | Capital Outlay              | 1,788,000                  | 397,615             | (1,390,385)       | 22.2%         |
|                       | Transfer to PW Reserve Fund | 8,700                      | 8,700               | 0                 | 100.0%        |
|                       | <b>Total Expenditures</b>   | <b>1,980,034</b>           | <b>523,051</b>      |                   | <b>26.4%</b>  |
|                       |                             |                            |                     |                   |               |
| <b>Tourism</b>        | <b>Revenue</b>              |                            |                     |                   |               |
|                       | Revenue from Collections    | 240,000                    | 288,134             | 48,134            | 120.1%        |
|                       | Use of Money & Property     | 2,000                      | 35,035              | 33,035            | 1751.8%       |
|                       | <b>Total Revenue</b>        | <b>242,000</b>             | <b>323,169</b>      |                   | <b>133.5%</b> |



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|-----------------------|---------------------------|----------------------------|---------------------|-------------------|---------------|
| <b>Tourism</b>        | <b>Expenditures</b>       |                            |                     |                   |               |
|                       | Personnel Services        | 139,381                    | 119,242             | (20,139)          | 85.6%         |
|                       | Materials & Services      | 121,000                    | 90,550              | (30,450)          | 74.8%         |
|                       | Capital Outlay            | 5,000                      | 14,803              | 9,803             | 296.1%        |
|                       | Debt Service              | 50,900                     | 50,868              | (32)              | 99.9%         |
|                       | <b>Total Expenditures</b> | <b>316,281</b>             | <b>275,462</b>      |                   | <b>87.1%</b>  |
|                       |                           |                            |                     |                   |               |
| <b>Park SDC</b>       | <b>Revenue</b>            |                            |                     |                   |               |
|                       | Charges for Services      | 600                        | 1,364               | 764               | 227.3%        |
|                       | Uses of Money & Property  | 50                         | 1,350               | 1,300             | 2699.2%       |
|                       | <b>Total Revenue</b>      | <b>650</b>                 | <b>2,714</b>        |                   | <b>417.5%</b> |
|                       |                           |                            |                     |                   |               |
| <b>Park SDC</b>       | <b>Expenditures</b>       |                            |                     |                   |               |
|                       | Materials & Services      | 0                          | 0                   | 0                 |               |
|                       | <b>Total Expenditures</b> | <b>0</b>                   | <b>0</b>            |                   | <b>0.0%</b>   |
|                       |                           |                            |                     |                   |               |
| <b>Stormwater SDC</b> | <b>Revenue</b>            |                            |                     |                   |               |
|                       | Charges for Services      | 17,140                     | 42,859              | 25,719            | 250.1%        |
|                       | Uses of Money & Property  | -                          | 3,483               | 3,483             |               |
|                       | <b>Total Revenue</b>      | <b>17,140</b>              | <b>46,342</b>       |                   | <b>270.4%</b> |
|                       |                           |                            |                     |                   |               |
| <b>Stormwater SDC</b> | <b>Expenditures</b>       |                            |                     |                   |               |
|                       | Materials & Services      | 5,000                      | 0                   | (5,000)           | 0.0%          |
|                       | <b>Total Expenditures</b> | <b>5,000</b>               | <b>0</b>            |                   | <b>0.0%</b>   |



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|------------------------------------|----------------------------------|----------------------------|---------------------|-------------------|--------------|
| <b>Public Works Equip. Reserve</b> | <b>Revenue</b>                   |                            |                     |                   |              |
|                                    | Uses of Money & Property         | 17,200                     | 10,302              | (6,898)           | 59.9%        |
|                                    | Transfer from Water Utility Fund | 17,000                     | 17,000              | 0                 | 100.0%       |
|                                    | Transfer from Road Fund          | 8,700                      | 8,700               | 0                 | 100.0%       |
|                                    | <b>Total Revenue</b>             | <b>42,900</b>              | <b>36,002</b>       |                   | <b>83.9%</b> |
| <b>Public Works Equip Reserve</b>  | <b>Expenditures</b>              |                            |                     |                   |              |
|                                    | Capital Outlay                   | 20,000                     | 8,935               |                   |              |
|                                    | <b>Total Expenditures</b>        | <b>20,000</b>              | <b>8,935</b>        | <b>0</b>          | <b>44.7%</b> |
|                                    |                                  |                            |                     |                   |              |
|                                    |                                  |                            |                     |                   |              |
| <b>City Hall Expansion</b>         | <b>Revenue</b>                   |                            |                     |                   |              |
|                                    | Other Revenue                    | 75,000                     | 75,000              | 0                 | 100.0%       |
|                                    | Uses of Money & Property         | 1,908                      | 36,118              | 34,210            | 1893.0%      |
|                                    | Transfer from General Fund       | 4,074,944                  | 3,966,414           | (108,530)         | 97.3%        |
|                                    | <b>Total Revenue</b>             | <b>4,151,852</b>           | <b>4,077,532</b>    |                   | <b>98.2%</b> |
|                                    |                                  |                            |                     |                   |              |
| <b>City Hall Expansion</b>         | <b>Expenditures</b>              |                            |                     |                   |              |
|                                    | Materials & Services             | 30,000                     | 16,182              | (13,818)          | 53.9%        |
|                                    | Capital Outlay                   | 4,260,000                  | 4,072,261           | (187,739)         | 95.6%        |
|                                    | <b>Total Expenditures</b>        | <b>4,290,000</b>           | <b>4,088,443</b>    |                   | <b>95.3%</b> |