



CITY OF MANZANITA

655 Manzanita Ave - Manzanita, Oregon 97130

P.O. Box 129, Manzanita, OR 97130-0129

Phone (503) 812-2514 | TTY Dial 711

ci.manzanita.or.us

City of Manzanita Application Special Event Permit

Special event permit applications are approved by city council. Ordinance 94-09 states that requests must be turned into the city at least 15 days prior to a regular council session for approval.

Date of Request: _____ Contact person: _____

Mailing address: _____

Phone number: _____ Email: _____

Organization (if applicable): _____

Type of event: _____

Event Location: _____

Date(s): _____ to _____ Hours: _____ to _____ Estimated attendance: _____

CHECK EVERYTHING THAT APPLIES:

☐ Public Event ☐ Private Event ☐ Charitable ☐ Profit ☐ Non-profit

☐ Public Property Used ☐ Private Property Used

Police, Fire or Medical support available or needed? Yes: ___ No: ___

Restrooms Available: Yes: ___ No: ___ Handicap Accessible: Yes: ___ No: ___

Alcohol Served/Sold/Consumed: Yes: ___ No: ___ Type: _____

Live Entertainment: Yes: ___ No: ___ Type: _____

Describe Event Support Staff: _____

Describe Parking Conditions: _____

Briefly Describe Nature of Event (attach map if needed for clarification or if requested)

Turn this form into the Manzanita City Hall or email cityhall@ci.manzanita.or.us

For City Use: Public Works: approved by _____ Date _____

Police Department: approved by _____ Date _____