CITY OF MANZANITA
Public Works Department
655 Manzanita Avenue – Manzanita Oregon 97130
P.O. Box 129, Manzanita, OR, 97130-0129
Phone: (503) 812-2514 | TTY Dial 711
publicworks@ci.manzanita.or.us

PUBLIC WORKS PERMIT APPLICATION

Owner Name: _____ Phone #: _____

Site Address: _____ Email Address: _____

Mailing Address: _____

Contractor: _____ Map & Tax Lot #: _____

Phone #: _____ Email Address: _____

Applicant Signature: _____ Date: _____

GENERAL REQUIREMENTS

1. **Work shall not commence prior to the issuance of a permit.** The permit will not be valid until all required documents and fees have been received by the city.
2. **Provide plans and detailed drawings** showing property corners, material type and location of use or construction.
3. The applicant certifies that all applicable rules and regulations will be adhered to.
4. Any changes in construction from submitted plans must be made in writing by applicant and approved by staff.
5. Failure to follow items set forth in the approved permit will result in a stop work order and/or civil penalties.
6. Submit all required documents and application to: publicworks@ci.manzanita.or.us.
7. Permits will be processed in the order received, please allow 3-5 business days for a response.
8. Please provide a detailed description of the project in the box below.

CHECK ALL THAT APPLY

☐ Tier 1 ROW Permit (Non-Excavation/Use/Driveway)	$103.00
☐ Tier 2 ROW Permit (Utility/Construction)	$309.00
☐ Tier 3 ROW Permit (Contact Public Works)	$2987.00
☐ Tier 3 ROW Inspection	$2008.50
☐ Tier 3 ROW Supplemental Plan Review	$236.90
☐ Concrete & Asphalt Cut. Total square feet: _____($30 per square foot)	$30/sf
☐ Performance Deposit. (Minimum, $250)	$
☐ Additional Hours. Total hours: _____($100 per hour)	$
☐ Additional Review. # of sheets: _____($400 per sheet)	$
☐ Agreement for Public Improvements. (Bond)	$3090.00
☐ Tier 1 Traffic Control Plan	$206.00
☐ Tier 2 Traffic Control Plan	$1648.00
☐ Tier 3 Traffic Control Plan	$3708.00
☐ Fire Hydrant - Fire Flow Test. # of Hydrants _____($206 per hydrant)	$
☐ Lien Search	$20